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Minutes of Special Council Meeting

March 26, 2026 5:45 PM

Present:	Mayor (Chair)	Krista Freake
	Deputy Mayor	Betty Clarke
	Councillors	Lisa Grimes
		Perry Pond
		Ken Tucker
		Derek White
	Town Manager	Todd Champion
	Town Clerk	Coreen Colbourne

Mayor Freake welcomed fellow Councillors and management.

- 1. Call to Order – 5:45 pm**
- 2. A Land Acknowledgement was brought forward.**
- 3. Finance**
- 3.1 Canada Community Building Fund Motion**

The Annual Expenditure Report for the Canada Community Building Fund (formerly the Gas Tax Funding Agreement) as of December 31, 2025, has been carried out, I bring forward the following motion to accept the report.

26-043 Grimes/Clarke

Be it resolved that the Town Council of Lewisporte accept the 2025 Ultimate Recipient Annual Expenditure Report for the Canada Community Building Fund for the year ended December 31, 2025, as presented.

In favour: Mayor Freake, Deputy Mayor Clarke, Councillors Grimes, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

- 4. Public Works**

4.1 Occupancy Permit - 26-006C (Commercial) – Dollarama to occupy 465 Main Street.

26-044 Clarke/Pond

The Council hereby permits the occupancy of 465 Main Street for the occupancies set out in this permit, in accordance with the terms and conditions of the permits issued to the applicant on March 26, 2026.

The granting of this permit shall not relieve the owner and/or developer from completing all remaining work in accordance with approved plans and specifications and regulations.

Acceptance of this permit hereby guarantees all conditions, including government services recommendations have been made. The Town of Lewisporte hereby relinquishes any liabilities and responsibilities for failure to comply with any of the said conditions.

Issuance of this occupancy permit relates to occupancy for information purposes only. Compliance to all pertinent policy, legislation and building codes is the responsibility of the owner. The Town of Lewisporte does not accept any liability for non-compliance.

I move that occupancy permit 26-006C, be adopted.

In favour: Mayor Freake, Deputy Mayor Clarke, Councillors Grimes, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

5. Adjournment

26-045 White/Pond

Resolved that the meeting adjourn.

In favour: Mayor Freake, Deputy Mayor Clarke, Councillors Grimes, Pond, Tucker and White.

Opposed: None

Decision: Motion Carried

Time of adjournment: 5:48 PM.

Krista Freake, Mayor

Coreen Colbourne, Town Clerk