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**Minutes of Council Meeting  
& Swearing-In Ceremony**

**October 14, 2025 7:00 PM**

|          |              |                  |
|----------|--------------|------------------|
| Present: | Mayor        | Krista Freake    |
|          | Deputy Mayor | Betty Clarke     |
|          | Councillors  | Lisa Grimes      |
|          |              | Perry Pond       |
|          |              | Ken Tucker       |
|          |              | Derek White      |
|          | Town Manager | Todd Champion    |
|          | Town Clerk   | Coreen Colbourne |

**1. Welcome & Land Acknowledgement**

The Returning Officer for the Municipal Election welcomed all attendees and brought forward a land acknowledgment.

Thanks were extended to candidates, residents, municipal officials, Town staff, and administrative assistant Kyla for support during the election process.

The ceremony marked the transition to the 2025–2029 council term and commenced with the swearing-in of Mayor Freake, followed by Councillors.

**2. Oath of Office for Mayor and Councillors**

The Returning Officer started the ceremony with the swearing in of the new Council. Mayor Krista Freake took the oath of office first, followed by Councillors, Betty Clarke, Lisa Grimes, Derek White, Ken Tucker, John Mullett and Perry Pond.

**3. Election for Deputy Mayor**

Pursuant to Section 28 of the Towns and Local Service District Act, the returning officer held the election for Deputy Mayor. A call for nominations was made, Councillor White nominated Councillor Clarke, it was seconded by Councillor Grimes, Councillor Clarke accepted the nomination. Another call for nominations was made, with no one else being nominated, Councillor Clarke was declared Deputy Mayor.

4. Mayor Freake assumed the role as Chair of the Meeting, she thanked the returning officer, and welcomed everyone to the new Council table, expressed satisfaction with the individuals present, and looked forward to four years of success in moving the town forward in a positive direction.

5. **Call to Order – 4:49 pm**

6. **Approval of Agenda**

25-138 Tucker/White

**Resolved to adopt the agenda, as presented.**

In favour: Mayor Freake, Deputy Mayor Clarke, Councillors Grimes, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Councillor White mentioned the passing of past Mayor, Woodrow Philpott, Council observed a moment of silence. Condolences were also expressed to Woodrow's family, and Councillor White said he would be attending the funeral service and conveying the Town's respects.

7. **Mayor's Notes**

The Mayor welcomed new council members, expressing gratitude for their commitment to moving the town forward, and advised them to review past committee minutes, consult managers, and ask questions to get up to speed, especially concerning the new Act's requirements, assuring them of collective support for the new structure.

8. **Committee Structure**

While speaking about the committee structure Mayor Freake noted that committees can be long-standing or short-standing, and if Council felt moving forward at some point that committees needed to be shuffled, it would be. She said that she thought long and hard about the establishment of the committees and where she thought people's strengths were and what the Town's needs were. She hoped that fellow council members were ready to take on their assignment.

Proposal of committee structure of new Council, as follows:

- Finance: Chair, Councillor Grimes; Co-Chair, Councillor Mullett.
- Recreation: Chair, Councillor Pond; Co-Chair, Councillor Tucker.
- Lands: Chair, Councillor Mullett; Co-Chair, Councillor White.
- Protective Services: Chair, Councillor Tucker; Co-Chair, Councillor Grimes.

- Public Works: Chair, Councillor White; Co-Chair, Deputy Mayor Clarke.
- Economic Development: Chair, Deputy Mayor Clarke; Co-Chair Councillor Pond.

Other committee/liaison roles mentioned:

- LMAA: Councillor Tucker is chair; changes deferred until the new constitution is finalized within the next four months.
- Heritage Commission society: Deputy Mayor Clarke remains liaison.
- Community Advisor Committee of Health: Councillor White continues in role.
- DieTrac Board: Councillor Pond is chair.
- Family Resource Center: The Mayor sits as chair to connect with the Town.
- The Mayor indicated she would sit in the previous Deputy Mayor's role on the LMAA for at least two months until the new constitution is in place, then revisit assignments.

## 9. Motion

Staff have reviewed the permit application, from a property owner in the Town, it meets all of the Town's municipal planning regulations, and it was the Town Manager's recommendation that Council move forward with approval of the application.

### 25-139 Freake/Pond

**The Town has been provided with an application for a new residential build at 4 Reid Street, the Town Manager has advised that the application meets the Municipal Plan and recommends for approval. So, I bring this forward this evening as a motion to approve the application for a residential build at 4 Reid Street.**

In favour: Mayor Freake, Deputy Mayor Clarke, Councillors Grimes, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

## 10. Other Business

### 10.1 Councillors' Thanks and Four-Year Outlook

- Multiple councillors thanked voters for their support and referenced a four-year term ahead. Statements included commitments to major developments in the Town of Lewisporte, pursuing campaign initiatives, and working together as a team.
- Emphasis on transparency and communication: One councillor committed to being "more transparent than I've ever been," speaking more in meetings to make transparency "visual."
- The Mayor reiterated a goal for greater public voice and transparency, inviting residents to reach out with inquiries, questions, or concerns.

## 10.2 Correspondence from Municipalities Newfoundland and Labrador

An email was noted as a welcome, with possible election-related pieces forthcoming. Councillors were asked to review and understand MNL and its role.

## 10.3 Correspondence from Municipal Assessment Agency

The Mayor noted that Council should review the correspondence from MAA.

## 11. Adjournment

25-140 White/Pond

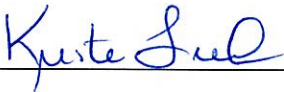
**Resolved that the meeting adjourn.**

In favour: Mayor Freake, Deputy Mayor Clarke, Councillors Grimes, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion Carried

Time of adjournment: 5:06 PM.



Krista Freake, Mayor



Coreen Colbourne, Town Clerk