



P.O. Box 219
Lewisporte, NL A0G 3A0
Phone (709) 535-2737
Fax (709) 535-2695
Website: www.lewisporte.ca

Minutes of Council Meeting

July 11, 2023 7:00 PM

Present:	Deputy Mayor (Chair)	Brian Hooper
	Councillors	Roxanne Haliburton
		John Mullett
		Perry Pond
		Ken Tucker
		Derek White
	Town Manager	Todd Champion
	Town Clerk	Coreen Colbourne
	Recreation and Tourism Manager	Ashley Ivany
Regrets:	Mayor	Krista Freake
	Superintendent of Public Works	Bruce Roberts

Deputy Mayor Hooper brought greetings to those watching on Facebook, fellow Councillors and Staff.

1. Call to Order – 7:03 pm

Deputy Mayor Hooper brought forward a land acknowledgement.

2. Approval of Agenda

23-092 White/Pond

Resolved to adopt the agenda, as presented.

In favour: Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

3. Minutes for Approval - Regular Council Meeting June 20, 2023

23-093 Tucker/Mullett

Resolved to adopt the minutes of the Regular Council meeting of June 20, 2023.

In favour: Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Deputy Mayor Hooper mentioned Council's meeting with Minister Osbourne, details of that meeting would be provided by Councillor Pond.

He thanked the public for showing their support of the Canada Day celebrations and recognized the staff for organizing and helping with the events throughout the day. He also took time to acknowledge the Philadelphia Pentecostal Church for hosting the children's activities on the church property.

4. Recreation/Tourism Committee

Update by Deputy Mayor Hooper

Motion

23-094 Hooper/Mullett

I so move to purchase equipment from Coastline for 3 basketball net systems, 1 volleyball net system and 2 removable soccer nets, at a cost of \$17,315.00 + HST.

In favour: Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Arena

Deputy Mayor Hooper informed the public that Cimco Refrigeration would be starting replacement of the headers at the Mike Austin Arena tomorrow. This is the first stage in a 2-phase process before the new season gets underway. The condenser that needs to be replaced will be completed later in the summer once it arrives.

Mussel Bed Soiree

Tickets for the Comedy Night and the Garden Party go on sale Thursday, July 13th at the Town Office. The public was encouraged to stay tuned to the Town's Facebook Page for dates and times of other events.

Other Recreation

Deputy Mayor Hooper spoke of the opening of the Museum By the Bay at a new location, 166A Main Street.

He also spoke of the start up of the Hann's Point Dinner Theatre on July 19th for the interest of the public.

Softball Field

Ongoing discussions are being had by the recreation committee members and the rest of Council on how to best overhaul the softball field, once that decision is made, the committee will meet with the user groups to give an update.

5. Economic Development

Update by Councillor Pond

5.1 Occupancy Permit - 23-004C; Dream Décor – to occupy 514-516 Main Street.

23-095 Pond/Tucker

I so move to approve Occupancy Permit – 23-004C; Dream Décor – to occupy 514-516 Main Street, as presented.

In favour: Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Marina

The Town is currently waiting on permission from the Department of Municipal and Provincial Affairs to acquire the Marina, this is a requirement by Transport Canada to finalize their transfer to the Town.

Port Development

Nothing new to report, but Council is confident that by next week there will be some positive news for the public as to how the site will be operated in the future and what the Town's role will be.

New Craft Shop/Museum/Dinner Theatre

The RFP process is being worked on for the redevelopment of the former JW Building.

Health Focus Group

The Mayor, Councillor Pond and members of an action group focused on health care had a virtual meeting with Minister Osbourne and other members of his team, to be briefed on the Health Accord. The group felt that it was very positive news as to how Lewisporte fits into that Accord. One of the immediate results from the Accord is the implementation of a Collaborative Care Clinic or Family Care Team. The exact date of when that will occur is unknown right now, Lewisporte is one of 36 such clinics to be established in the Province, and it is also dependent of budgetary allocations. The existing services being offered in Lewisporte will not change because of the Accord. The Action Group was

introduced to Dr. Carrol, who is one of the most connected people to the delivery of health care for the Lewisporte area. Members had the opportunity to relay some of the challenges expressed to Council from the residents of Lewisporte. Dr. Carrol committed to a follow up meeting to discuss further what some of the issues are, as well as review some of the ideas that he has, to help alleviate some of the challenges faced.

6. Lands Committee

Update by Councillor White

Councillor White reminded the public of the need for a permit for work being completed around their home or business. He thanked the businesses in Lewisporte for the efforts put into cleaning up their property. He felt that with the tourist season being here, it is nice to see property owners playing their part to help beautify the Town.

7. Public Works

Update by Councillor Mullett

Councillor Mullett gave an update on the Beaumont Street upgrades; Town employees have removed the pavement on the street in preparation for the contractor to start their work.

He reminded the public of the ongoing road work in town; he asked the public to be aware of the staff and equipment that is doing the repairs.

8. Protective Services

Update by Councillor Tucker

At the most recent meeting of protective services, Councillor Tucker took the opportunity to explain to our new Councillor what the roles and responsibilities of the protective services committee are, he also reviewed the ongoing action sheet with her.

Councillor Tucker spoke of the upcoming 75th Anniversary of the Lewisporte Fire Department on April 11, 2024. A committee has been formed and an initial meeting has taken place for some preliminary discussions on how the occasion will look.

The protective service committee will be reaching out to the RCMP for assistance at certain events during the Mussel Bed Soiree again this year to ensure the safety of our residents and visitors.

As part of our ongoing agreement with Brown's Arm, the committee had a joint meeting with members of the Local Service District. A discussion was had regarding the regional fire protection service, any issues or concerns were brought forth. Another meeting will be had sometime in September.

Councillor Tucker reminded the public of the fire pit policy that the Town has in place, now that better weather is here.

9. Finance/HR

Update by Councillor Haliburton

9.1 Cheque Register- Scotiabank (Operating Account)

23-096 Haliburton/Pond

Motion to approve the cheque register as presented, from cheque numbers 002913 to 002935 for a total of \$170,184.50.

In favour: Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Councillor Haliburton reminded property owners of the deadline by the Municipal Assessment Agency for the valuation of properties for the 2024 tax year. Their assessment notices were mailed on June 1, 2023, and ratepayers will have until July 31, 2023, to file a formal appeal. Ratepayers were encouraged to contact the Municipal Assessment Agency to discuss any valuation issues. Contact numbers will be found on the assessment notice.

She also reminded residents and businesses that the deadline for payment of property, water/sewer and/or businesses taxes was May 31, 2023. She said a statement of account was sent out in early June to those residents and business owners that have balances owing. She asked property owners to make every effort to pay off their account, and if they were not able to pay their account in full, to please call the Town Office and speak to the Town Clerk to make suitable arrangements.

10. Other Committees and/or Business

Deputy Mayor Hooper mentioned the changes to the Summer Sports Program and that the Town has decided to hire a Summer Sports Program Co-ordinator, Kalista Sharron. He felt the program was in good hands and the number registered so far this year are 212 youths, he wished her much success in running the program.

Deputy Mayor Hooper spoke of a conversation he had with a conservation officer on how dry the conditions are in the woods. He encouraged the public to adhere to Town guidelines for fire pits when having outdoor fires.

As Chair of the Board for the LMAA, Deputy Mayor Hooper gave an update on the Yacht Club. After speaking to the manager and staff at the Marina, the number of boats in the water are up, 140 boats are currently in the water. There is a significant amount of activity happening there right now, repairs and maintenance have already been made to the buildings.

11. Adjournment

23-097 White/Pond

Resolved that the meeting adjourn.

In favour: Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Time of adjournment: 7:30 PM.

Next Public Council Meeting to be held on August 1, 2023.

A handwritten signature in blue ink, appearing to read 'B. Hooper', written over a horizontal line.

Brian Hooper, Deputy Mayor

A handwritten signature in blue ink, appearing to read 'Coreen Colbourne', written over a horizontal line.

Coreen Colbourne, Town Clerk/Treasurer