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Minutes of Council Meeting

June 28, 2022 7:00 PM

Present:	Mayor	Krista Freake
	Deputy Mayor	Brian Hooper
	Councillors	Rhoda Hannem
		Perry Pond
		Ken Tucker
		Derek White
	Town Manager	Todd Champion
	Town Clerk	Coreen Colbourne
	Superintendent of Public Works	Bruce Roberts
Regrets:	Councillor	John Mullett
	Recreation and Tourism Manager	Ashley Ivany

Mayor Freake brought greetings to those watching on Facebook and to Councillors and Management in Chambers.

Mayor Freake started the meeting with a land acknowledgement.

1. Call to Order – 7:00 pm

22-129 White/Hooper

Move to have the meeting called to order.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

2. Approval of Agenda

22-130 Hooper/White

Resolved to adopt the agenda as presented.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

3. Minutes for Approval

3.1 Regular Council Meeting June 7, 2022

22-131 Pond/Hooper

Resolved to adopt the minutes of the Regular Council meeting of June 7, 2022, with the following change: the mover of the adjournment from Councillor White to Councillor Hooper.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Mayor's Report

The Mayor received an invitation to breakfast from Minister Hutchings' office for July 18 which she will accept as an opportunity to chat about Lewisporte's rural and economic development – details will be forth coming.

The Mayor has completed her course in Municipal Governance.

The Mayor extended thanks to residents and staff who participated the community clean up event.

4. Recreation/Tourism Committee

4.1 Update by Deputy Mayor Hooper

Woolfrey's Pond Boardwalk

Repairs to the boardwalk will be resuming in the coming weeks. Public works staff's time has been utilized with other more pressing maintenance around town as well as opening the various sports facilities. As part of the Boardwalk upgrade from Oake Street, the use of blast stone was going to be used on a section. Deputy Mayor Hooper went on to explain the reasons for using blast stone gravel on that particular area of the trail and where that area was.

Summer Programming

Summer programming will start on Monday, July 4, there is still space available in all aspects which include day camp, nature camp, sports programming, and Timbits soccer.

Special Events

This coming Friday is Canada Day, there will be community activities planned, Deputy Mayor Hooper went on to provide a rundown of the day's activities.

Deputy Mayor Hooper announced that the Town would be hosting a Night in the Park as part of the Mussel Bed Soiree Events, he went on to give an overview of the line up for the evening. More information will be posted to the Town's Facebook page as it becomes available. He also mentioned that there will be more events geared toward children and families this year.

Councillor Pond wanted further clarification on the reasons for changing sections of the boardwalk from lumber to the blast rock, it was given by the Superintendent of Public Works. It was decided that the material used for the construction of the upgrades should be revisited by Council as a whole.

Mayor Freake expressed her hopes for a good turnout for the Canada Day Events.

5. Economic Development

Update by Councillor Pond

Motions

5.1 Occupancy Permit - 22-012C (Commercial); Travis Wheeler/Wheeler's Powersports located at 508 Main Street.

22-132 Pond/Tucker

Occupancy Permit - 22-012C (Commercial); Travis Wheeler/Wheeler's Powersports located at 508 Main Street.

I so move to accept the application as presented.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

5.2 Vendor Permit – 22-001V; New Haven Enterprises Inc./Little Deb's – to occupy 18 Bowater Avenue, 203 & 207 Main Street.

22-133 Pond/Tucker

Vendor Permit – 22-001V; New Haven Enterprises Inc./Little Deb’s – to occupy 18 Bowater Avenue, 203 & 207 Main Street.

I so move to accept the permit as presented.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Given the water damage that occurred at the Craft Shop, Museum and Dinner Theatre Building, Council has decided to take a payout of the insurance claim for the damages in lieu of repair.

22-134 Pond/Tucker

A motion is being made to accept the payout as derived of \$122,676.77 before tax, less depreciation of \$22,839.60, less \$2,500.00 deductible, for a cash settlement of \$97,337.17.

I so move to accept the cash payout as discussed.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

22-135 Pond/Tucker

Council has sought a new location to house the Craft Shop, Museum and future Dinner Theatre. Council has decided to pursue the purchase of the former J.W. Building in the downtown core. The purchase price is \$167,400.00. That building will become the home of the Craft Shop and Museum in its current configuration with some improvements, but also a directive that we will move forward with the addition of a performance space for our Dinner Theatre, details will come at a later date.

I motion to purchase the building at a sum of \$167,400.00 located at 166A Main Street.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

22-136 Pond/Tucker

The former Women's Institute Building or West End School will be sold through RFP.

I so move that we dispose of the building and property located at 235 Main Street through a Request for Proposal process, with the evaluation being based on purchase price, investment timelines and overall economic generation, details of which will be included in the actual terms of reference. I so move that we allow administration to move forward with that process.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Port Redevelopment Committee

The acquisition of the former Port facility is moving forward through its process.

Economic Diversification

Economic Diversification members had the opportunity to meet with the steering committee, some progress is being made. The committee is meeting on a two-week schedule so more activities can be explored. Right now, short term objectives are being looked at.

There is a strong possibility that the development of the former JW Building into the Dinner Theatre may fall under economic diversification funds. The hope is by next season there will be a new dinner theatre space.

Marina

Transport Canada are vetting through their process. A draft of the survey was reviewed by the Town Manager today, a copy should be ready by the end of the week to be submitted to Transport Canada. Once submitted an appraisal of the property will be completed.

6.0 Lands Committee

6.1 Update by Councillor White

Residents and business owners were urged to keep up on the maintenance of their properties, staff will be ensuring that people are complying with the Town's requests.

Councillor White added that on Facebook he has seen that illegal dumping can be reported to Crimestoppers anonymously through a phone call, on behalf of MMSB (Multi-Material Stewardship Board), members of MMSB will investigate any alleged illegal dumping.

7. Public Works

7.1 Update by Councillor White

22-137 White/Hooper

Under the second phase of the outfall consolidation project 17-GI-20-00058, it was recognized that some water services to businesses were undersized in the contract, it was also identified that during this construction it would be an good time to provide a water stub under Main Street for future delivery of water to the South Side and to also provide infrastructure for future expansion of the Industrial Park, a change order in the amount of \$61,592.28 inclusive of HST was provided for consideration.

I so move to accept the change order and direct the contractor to proceed with these changes as quoted.

Questions to the Motion: Councillor Pond wanted to know if this cost was within our budget; it was.

Deputy Mayor Hooper wanted to know if all the above-mentioned items were included in the amount; they were.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

22-138 White/Hooper

The Department of Municipal Affairs requires a motion of Council to use Gas Tax funding for all projects, as the Town is currently engaged with the Department to resurface various streets within Town.

I motion to utilize the remaining available balance of the gas tax funds for street improvements.

It was clarified by Councillor White that these funds were for recapping our side streets.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Councillor White brought forward that upon a visit yesterday to the compost site that someone dropped a mattress off at the site. He reminded residents that it was not a dump site but a composting site. He spoke of the cameras that would be installed shortly to ensure that regulations are being followed. He also encouraged anyone seeing illegal dumping at the site to please call the town office, the callers name did not have to be given.

There was further discussion by Council on the compost site, on whether it would be feasible to keep it any longer if regulations were not followed.

Councillor Tucker had suggested at the last public council meeting the Town have a sign made for the compost yard, he was wondering if any further consideration was given to this. The Superintendent of Works said that the process was started, the Town Manager added that the procurement process was adding some challenges to getting it done.

8. Protective Services

8.1 Update by Councillor Tucker

There was a meeting held on June 16, 2022.

There was a review started of the Regional Fire Protection Operations, committee members had hoped to complete the process by September but upon closer review it may take longer than anticipated.

A draft of an agreement has been made for the Town of Campbellton for fire protection services, committee members feel that a few changes are in order. It is the hope that an agreement will be ready to be presented shortly.

On June 22, the Lewisporte Regional Fire Rescue members hosted a barbecue where they invited the local RCMP members, Council and the Town Manager, for an opportunity to introduce themselves to new members. A thank you was given for a great meal and for the invitation.

Councillor Tucker warned of the dangers of having outdoor fires of any kind now that the weather has gotten warmer and drier.

Mayor Freake also conveyed her thanks to the LRFR for the wonderful meal, it was a well-attended function. She also welcomed two new members to the LRFR, Ben Cooper and Trevor Bennett.

She also welcomed a recruit to the Lewisporte RCMP Detachment, Constable Bennett.

At that same event Deputy Mayor Hooper said Constable McLoughlin gave an overview of the actual number of hours being spent at the local detachment now that there is a full complement of staff. Councillor Tucker added that after hours calls will probably be responded to by local members.

9. Finance/HR

Update by Councillor Hannem

9.1 Cheque Register - Scotiabank

22-139 Hannem/Pond

Motion to approve the cheque register as presented from cheque numbers 001896 to 001968 for a total of \$393,720.04 with the exception of cheque numbers 001898, 001918, 001926, 001935, 001937, 001941 and 001958.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Deputy Mayor Hooper was in conflict and left Chambers.

22-140 Hannem/Pond

Motion to approve cheque numbers 001898 and 001958.

In favour: Mayor Freake, Councillors Hannem, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Deputy Mayor Hooper re-entered Chambers.

Councillor Pond was in conflict and left Chambers.

22-141 Hannem/Hooper

Motion to approve cheque numbers 001937 and 001941.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Tucker and White.

Opposed: None

Decision: Motion carried.

Councillor Pond re-entered Chambers.

Councillor White was in conflict and left Chambers.

22-142 Hannem/Pond

Motion to approve cheque number 001926.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Pond and Tucker.

Opposed: None

Decision: Motion carried.

Councillor White re-entered Chambers.

Councillor Tucker was in conflict and left the meeting through audio and visual disconnection.

22-143 Hannem/Pond

Motion to approve cheque numbers 001918 and 001935.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Pond and White.

Opposed: None

Decision: Motion carried.

Councillor Tucker re-entered virtually.

10. Correspondence

10.1 Municipal Assessment Agency Memo – Update on the MAA

11. Other Committees and/or Business

Deputy Mayor Hooper spoke of his attendance to the Kinsmen's Year End Banquet, he said it was very well attended and that they have had a very successful year. He spoke of the honour Kin Jeff Snow received at the banquet, he was made a life member of the Kinsmen for his continued contributions to the Kinsmen Club of Notre Dame, the highest honour a Kin could receive. He also spoke of the attendance of Kin Jennifer Burry as guest speaker, she is the National President for Kinsmen, and wife of Lee Burry, National Director of the Kin Organization, Lee is a resident of Lewisporte. Congratulations were offered to the Kinsmen for their accomplishments and achievements over the last year.

Mayor Freake also offered her congratulations to Kin Jeff Snow for the very prestigious award.

Mayor Freake spoke of Council's collaboration with MHA Bennett and Dr. Rashaad Kadeem in helping him through the process of his return as a family medical doctor in the Town.

As a member of the Board of Directors for Dietrac, Councillor Pond gave an update, they have just completed a very successful year. Board members are waiting to have a meeting with MHA Bennett and Minister Byrne to discuss the potential for block training allocations for Dietrac.

As Chair of the Board of Directors of the LMAA that operates the Marina, Deputy Mayor Hooper reported that the Marina was up and running to a positive start. More boats have been launched so far this season and more berths have been booked and rented, and upgrades have been completed to the fire fighting barge for the facility.

12. Adjournment

22-144 White/Hooper

Resolved that the meeting adjourn.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Time of adjournment: 7:46 PM

Next Public Council Meeting to be held on July 19, 2022.



Krista Freake, Mayor



Coreen Colbourne, Town Clerk/Treasurer