



P.O. Box 219  
Lewisporte, NL A0G 3A0  
Phone (709) 535-2737  
Fax (709) 535-2695  
Website: [www.lewisportecanada.com](http://www.lewisportecanada.com)

## Minutes of Council Meeting

June 7, 2022 7:00 PM

Present:	Mayor	Krista Freake
	Deputy Mayor	Brian Hooper
	Councillors	Rhoda Hannem
		John Mullett
		Perry Pond
		Ken Tucker
	Town Manager	Todd Champion
	Town Clerk	Coreen Colbourne
	Recreation and Tourism Manager	Ashley Ivany
	Superintendent of Public Works	Bruce Roberts
Regrets:	Councillor	Derek White

Mayor Freake brought greetings to those watching on Facebook and to Councillors and Management in Chambers.

### **1. Call to Order – 7:00 pm**

Mayor Freake started the meeting with a land acknowledgement.

### **2. Approval of Agenda**

**22-119 Hooper/Pond**

**Resolved to adopt the agenda as presented.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond and Tucker.

Opposed: None

Decision: Motion carried.

### **3. Minutes for Approval**

**3.1 Regular Council Meeting May 17, 2022**

**22-120 Mullett/Tucker**

**Resolved to adopt the minutes of the Regular Council meeting of May 17, 2022, as attached.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond and Tucker.

Opposed: None

Decision: Motion carried.

**Mayor's Report**

Congratulations were extended to the recipients of the Town of Lewisporte scholarships, Jack Jennings and Regan Holmes of Lewisporte Collegiate. A thank you was given to the Town for continuing to support the Lewisporte Collegiate student's academic success.

A reminder was given to residents and business owners of the Town's community clean up event.

**4. Recreation/Tourism Committee**

**4.1 Update by Deputy Mayor Hooper**

**Softball Field**

The Softball Field is now open for use. New fill has been delivered for the infield, broken fences fixed, holes patched in the outfield and general maintenance performed.

A youth softball league will be starting in Lewisporte, the league is being run by community volunteers and will target children from ages 5 – 15.

Progress on the new field is ongoing, the recreation committee will be meeting later this week to review the geotechnical report from our engineer.

**Summer Programming**

Information regarding summer programming will be released next week. Summer programming will follow a similar format to last year's programming and will include day camp, nature camp, sports programming, and Timbits soccer.

Student interviews have been completed and we will be hiring 20 students this summer through various funding avenues.

**Special Events**

Unfortunately, the weather has not been cooperating for our Community Clean up as we have had to postpone this event twice now. We have rescheduled the community clean up to June 18<sup>th</sup>, 2022, if anyone would like to register, please call the town hall.

The Family Resource Center has partnered with the Town of Lewisporte to offer a Story Book Walk. Different stories will be printed on signage and placed around Woolfrey's Pond Boardwalk, throughout the summer, children can read the story as they follow along the trail. This will start near the end of June.

Tickets for the Best Kind Comedy Show, that will be taking place during the Mussel Bed Soiree, are on sale now. Tickets are available online.

The Great Benjamin Circus will be coming to Lewisporte, this show will be taking place July 15<sup>th</sup>, 2022, at the Lewisporte Stadium. Tickets for this event can be found online at [benjaminscircus.com](http://benjaminscircus.com)

The Town of Lewisporte will be assisting in the Hike for Hospice, anyone interested in registering for this event can contact Gary at the Town Hall. The Hike for Hospice will be taking place on June 18<sup>th</sup>.

Mayor Freake thanked those who stepped forward to volunteer their time with the Minor Softball program.

## **5. Economic Development**

### **Update by Councillor Pond**

#### **Economic Diversification**

The committee is scheduled to meet in 7-10 days with representatives from the various government departments involved with regards to next steps.

#### **Port Redevelopment Committee**

A meeting has been scheduled with MHA Bennett for Thursday to present the Town's proposal on where we think the port operations should go in the future.

#### **Oil and Gas**

Our consultant represented the Town at the Energy NL Conference and provided members with a summary of the events. There is potential for Lewisporte, the consultant has made contacts that he will be following up with in the weeks/months ahead.

#### **Marina**

The potential to purchase the Marina from Transportation Canada is moving forward. Once due diligence is concluded the Town hopes that the transfer will go through.

#### **Museum**

The economic development committee is working behind the scenes to come up with a solution to a longer-term plan for the dinner theatre, craft shop and museum. Updates to follow.

## **6.0 Lands Committee**

### **6.1 Update by Deputy Mayor Hooper**

The Town spring clean up week has concluded; the public works staff did a great job, and everything went well.

The process has been started to change the regulations on accessory buildings within the Town. Deputy Mayor Hooper pointed out to residents that there is a process to follow that may take time, so please be patient and keep tuned in, there will be an announcement when the regulations come into effect.

## **7. Public Works**

### **7.1 Update by Councillor Mullett**

Councillor Mullett gave an overview of how the composite yard works, where it is located, what can be composted, what to do with the materials, and a reminder to please remove the materials from your plastics, etc., and use the trash bin on site for those plastics bags.

Outfall Consolidation Phase II is progressing well. Residents were reminded that while traveling the detour road, speed should be reduced and caution used.

The upgrades to the pumphouse are almost complete, the Town is waiting on the consultant and contractor for final commissioning.

The Town has recognized the necessity of a water tank bypass, we are waiting to find out the project cost to see if there are sufficient funds available to install a bypass under the pumphouse.

The Town has been in the process of acquiring a second water tank. The process has been held up for some time, but we have finally heard from Crown Lands and the project can proceed. The design has been submitted to Municipal Affairs for review and permission to tender the project.

The initial cost estimate to repair all road concerns is over budget, a meeting with the consultant will take place this Thursday to reduce some areas. Once the new scope of paving is determined the consultant will modify the tender documents and resubmit to Municipal Affairs for approval to tender.

## **Motions**

### **22-121 Mullett/Hooper**

Under the original Outfall Consolidation Project, a new sewer lift station was installed at 403 Main Street, originally one of the two pumps installed experienced catastrophic failure, the pump was removed and shipped to the supplier for inspection. The Town has two options, with regards to the pump replacement, as the warranty expired in October 2021. The first option is to repair the pump at a cost of approximately \$7,500.00, ship it to New Brunswick at a cost of \$2,400.00 to be recertified as explosive proof, at a cost of \$10,000.00, for an approximate cost of \$19,900.00 and a turn around time of 16 weeks. Option 2 is to

purchase a new pump at a cost of \$32,487.50 + HST with a turn around of 6 weeks. As this lift station is currently operating with only one pump and failure of this pump would cause significant damage to surrounding businesses:

**I motion that the Town proceed with option 2 and purchase a new pump from Sansome at a cost of \$32,487.50 + HST.**

Questions to the Motion: Councillor Pond wanted to ensure that the Town would explore funding options to cover the purchase. Councillor Tucker went on to say that given what the purchase is for he would consider this an essential purchase.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond and Tucker.

Opposed: None

Decision: Motion carried.

**22-122 Mullett/Hooper**

As the necessity to provide temporary water to businesses during construction of the second phase of the Outfall Consolidation was not captured in the original tender documents a motion to approve the additional work associated with maintaining water is required.

**It is so moved to accept the additional cost of \$46,060.12 + HST, as presented by Marine Contracting, to establish and maintain water supply during the duration of the project.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond and Tucker.

Opposed: None

Decision: Motion carried.

**22-123 Mullett/Hooper**

It was recognized after contract award that the sewer pipe size to be installed was sufficient for present conditions but would not allow for any future developments within the area. The additional cost as presented by Marine Contracting for \$99,659.69 + HST will insure the future capacity of the Towns sewer lines adequate for further development.

**I so move to accept the additional cost and direct the contractor to proceed as detailed.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond and Tucker.

Opposed: None

Decision: Motion carried.

Councillor Mullett went on to recommend that Council consider for the 2023 operating budget the money required to repair and recertify the damaged pump, as this will supply the Town with a spare.

Councillor Mullett brought forward the tendering process so that residents could get a better understanding of how it works and why sometimes there are such long times from proposing to finalizing projects.

Councillor Tucker suggested, after visiting the compost site himself, the Town have a sign made giving direction on the dos and don'ts of the compost yard, while there is a sign erected, a larger one is an option. There was a discussion of cameras being place at the site. Residents were informed that a camera has been ordered and will be placed at the compost yard.

## **8. Protective Services**

### **8.1 Update by Councillor Tucker**

There was a meeting between the Protective Services Committee Members and the Lewisporte Regional Fire Rescue Executive on June 2. A table-top exercise or mock disaster was discussed with members deciding that they would start with a table-top exercise. Information will be gathered on how that would be executed with the actual exercise being planned to be held in April-June 2023. After that event, the mock disaster will be explored.

There were discussions on the details of an agreement with the Town of Campbellton for fire protection. A draft should be ready in a week or so, it will be presented to Council for review and then submitted to the Town of Campbellton for their evaluation.

For the 911 initiative, Councillor Tucker reminded residents and business owner/managers to please display their civic number on their property to aid first responders if they must come to your address.

## **9. Finance/HR**

### **Update by Councillor Hannem**

#### **9.1 Cheque Register - Scotiabank**

**22-124 Hannem/Pond**

**Motion to approve the cheque register as presented from cheque numbers 001851 to 001895 for a total of \$273,299.22 with the exception of cheque number 001855.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond and Tucker.

Opposed: None

Decision: Motion carried.

Deputy Mayor Hooper was in conflict and left Chambers.

**22-125 Hannem/Pond**

**Motion to approve cheque number 001855.**

In favour: Mayor Freake, Councillors Hannem, Mullett, Pond and Tucker.

Opposed: None

Decision: Motion carried.

Deputy Mayor Hooper re-entered Chambers.

Notice to Property & Business Owners was given by Councillor Hannem - The Municipal Assessment Agency has completed the valuation of properties for the 2023 tax year and their assessment notices were mailed on June 1, 2022, ratepayers will have until July 31, 2022, to file a formal appeal. Ratepayers are encouraged to contact their office to discuss any valuation issues. Contact numbers will be found on the assessment notice.

**9.2 Vaccination Policy**

**22-126 Hannem/Pond**

With the suspension of regulations and mandatory vaccination policy for public services employees on June 1, 2022, the Town of Lewisporte has decided to follow suit.

**I motion to revoke the Vaccination Policy previously adopted by the Town of Lewisporte on October 26, 2021, under motion number 21-226, with the provision that it may be reinstated at any time if it be deemed necessary.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond and Tucker.

Opposed: None

Decision: Motion carried.

**9.3 Adoption of Financial Statements**

**22-127 Hannem/Pond**

Audited Financial Statements were presented to Council and Management by our auditor, Richard Power at a private meeting held on May 25, 2022.

**I motion to accept the Audited Financial Statements, as presented, for the year ended December 31, 2021.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond and Tucker.

Opposed: None

Decision: Motion carried.

Councillor Pond noted that a review of the financial statements should be provided to residents, it was suggested that it be done along with the next quarterly review.

Deputy Mayor Hooper did say that according to our auditor, the Town is in good financial standing.

**10. Correspondence**

**10.1 Municipal Assessment Agency – 2023 Assessment Roll**

Mayor Freake reiterated Councillor Hannem's comments on the Municipal Assessment Agency's correspondence.

**11. Other Committees and/or Business**

Mayor Freake spoke of the presentation that she gave to the grade 7 class at the Lewisporte Intermediate.

Deputy Mayor Hooper spoke of the honor it was to award the Town of Lewisporte scholarships to the two recipients of Lewisporte Collegiate at the Graduation and what a tremendous ceremony it was. Congratulations was offered to the graduation class of 2022 of Lewisporte Collegiate.

Deputy Mayor Hooper also gave an update on the LMAA, Lewisporte Marina Administrative Authority, which is an arm of Council that operates the Marina. The Marina is open and operational again. Their balance sheet is encouraging. The number of docks rented is up from 2021, the number of boats launched is also up and there has been a number of new boat owners being attracted. Several foreign boat owners are returning now that restrictions have been lifted due to covid.

**12. Adjournment**

**22-128 Hooper/Pond**

**Resolved that the meeting adjourn.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond and Tucker.

Opposed: None



Decision: Motion carried.

Time of adjournment: 7:41 PM

Next Public Council Meeting to be held on June 28, 2022.



Krista Freake, Mayor



Coreen Colbourne, Town Clerk/Treasurer