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Minutes of Council Meeting

April 5, 2022 7:00 PM, Via Zoom

Present:	Mayor	Krista Freake
	Deputy Mayor	Brian Hooper
	Councillor	Rhoda Hannem
		John Mullett
		Perry Pond
		Ken Tucker
		Derek White
	Town Manager	Todd Champion
	Town Clerk	Coreen Colbourne
	Recreation and Tourism Manager	Ashley Ivany
	Superintendent of Works	Ivan Bridger

Mayor Freake brought greetings to those watching on Facebook.

1. Call to Order – at 7:00 pm

22-067 White/Pond

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Mayor Freake started the meeting with a land acknowledgement.

2. Approval of Agenda

22-068 Pond/Hooper

Resolved to adopt the agenda as presented.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

3. Minutes for Approval

3.1 Regular Council Meeting March 15, 2022

22-069 White/Pond

Resolved to adopt the minutes of the Regular Council meeting of March 15, 2022, as attached.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Mayor's Report

Mayor Freake brought awareness for Autism; April is Autism Awareness Month. She thanked those individuals and groups who wore their sunglasses yesterday to show their support, "Be Cool for Autism" and encouraged residents to celebrate during the month of April.

Mayor Freake also brought awareness for national organ and tissue donation by announcing April 7 as Green Shirt Day, brought about by parents of Humboldt Broncos defencemen Logan Boulet. It is also national organ and tissue donation week April 24-30.

Heritage Society/Committee – appointment of Councillor Hannem to this committee.

Economic Diversification - meetings with Consultant George Osmond as well as partners in the Town to discuss both the economic diversification fund as well as the future of the wharf and infrastructure. Councillor Pond will elaborate in his report through the economic development committee.

Concerned Citizens Committee – we have met on a number of occasions and are engaged in ongoing communication regarding the recruitment and retention of physicians in this community as well as additional HR matters requiring support, which resulted in correspondence with Central Health.

Note of congratulations and thanks – Mayor Freake has had the opportunity to spend time at the Lewisporte Stadium during the past three weekends as several tournaments were held in Lewisporte. She congratulated all players and coaches as well as parents, families and friends who supported our young people. She thanked the town staff for a tremendous job.

4. Recreation/Tourism Committee

4.1 Update by Deputy Mayor Hooper

Stadium

Lewisporte Minor Hockey will be hosting the Under 18 Female Hockey Provincial Tournament this coming weekend. This will be a 7-team tournament consisting of teams from all over the Province. Lewisporte Minor Hockey will also be hosting two additional Provincial tournaments during the easter break.

The Lewisporte stadium will be closing as of May 8th, if you would like to book the ice before this date, please contact the Recreation Director.

Motion for reallocation of MYCW as it was motioned incorrectly during our last meeting.

Motion to rescind

22-070 Hooper/Mullett

At a Public Council Meeting held on March 15, 2022, Motion 22-053 to reallocate Multi-Year Capital Works funding was missing information required by Municipal Affairs, I hereby motion to rescind motion 22-053 at this time.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

22-071 Hooper/Mullett

Be it resolved to reallocate the remaining balance of the 2020-2023 Multi-Year Capital Works funding as per schedule A dated February 9, 2022, to Project 17- MYCW-21-00141 Emergency Work at the Stadium, Council agrees to provide the Ultimate Recipient share as detailed in schedule A for this reallocation and authorizes the Town Manager to enter into a funding arrangement with the Department of Transportation and Infrastructure on behalf of the Town of Lewisporte.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Woolfrey's Pond Park

As the weather is starting to warm and more and more people are using the board walk and our trails, we would like to remind residents that all dogs are to be on lease, and we kindly ask that you clean up after your pets.

We would also like to inform residents that the board walk is no longer one way, we will have the signs removed as soon as possible.

Motion

22-072 Hooper/Mullett

The recreation director has reached out to three local engineering consultants (Silk Stevens, Cecon, and Exploits Engineering) in the central area regarding quotes for drawings for a new comfort station at Woolfrey's Pond Park. The lowest quote came in from Cecon at \$7500.00 plus taxes, this includes the initial site visit, and the electrical and mechanical drawings. I motion that we award the contract for the Comfort Station drawings to Cecon for a cost of \$7500 plus tax.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Special Events

The Mussel Bed Soiree will take place August 3rd to August 8th, if you are interested in hosting an event during the Mussel Bed Soiree, we ask that you please reach out to Gary Jacobs, our special events coordinator.

Other Recreation

The Town of Lewisporte has received a grant for \$2000 from the Government of Newfoundland and MMSB to host a Come Home Year Community Cleanup. This funding initiative will support the cleanup of litter or improperly disposed bulk items in areas such as roadsides, trails, beaches, parks, and outdoor recreational spaces.

The Town of Lewisporte has received \$7,500 in funding from the Community Healthy Living Fund for upgrades to the multi-use/ski trail system.

The Town of Lewisporte has received \$4,550 in funding from the Community Healthy Living Fund to host a community-based wellness program.

5. Economic Development

Update by Councillor Pond

Councillor Mullett was in conflict and was removed from the virtual meeting through audio and visual disconnection.

5.1 Occupancy Permit - 22-007R (Residential) for Mackenzie Mullett, at 84 Road to the Isles.

22-073 Pond/Tucker

I so move to accept the occupancy permit 22-007R as presented for 84 Road to the Isles.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Councillor Mullett re-entered the virtual meeting.

5.2 Glamping Pods

22-074 Pond/Tucker

As per the Municipalities Act, 1999, the Town of Lewisporte Issued a public RFP "Ground lease of Property at 13 Range Road" the RFP closed on March 4th, 2022, with one bid submission. The proposal consisted of installation, maintenance, and operation of privately owned "Glamping Pods". A careful review of the RFP was conducted to ensure it met the RFP requirements and was complimentary to the Towns vision.

As the proposal met all requirements, I hereby motion to accept the submission and instruct the Town Clerk to enter into a lease agreement with the successful applicant.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Meetings with various stakeholders have been held over the last few weeks to evaluate options regarding the port infrastructure. The committee is hoping to bring a strategy forward in the next few months.

The first meeting of the economic diversification was held, along with officials from various government departments to discuss implementation of the committee's strategy and utilization of the funds. Officials will bring back the discussions and develop a strategy and get back to members as to how to move forward.

Mayor Freake commented on the amount of time and effort that will be put into the economic diversification aspect by committee members and Council in preparation for bringing forward its first proposal.

6.0 Lands Committee

6.1 Update by Councillor White

Councillor Mullett was in conflict and was removed from the virtual meeting through audio and visual disconnection.

22-075 White/Hooper

I move to combine lot 82A and 84 Road to the Isles to be made into one large lot. I move that the request be granted and move that the number on the lot be 84 Road to the Isles.

Deputy Mayor Hooper asked the superintendent of works if everything was in order with the application, it was.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Councillor Mullett re-entered the virtual meeting.

Councillor White reminded residents of property clean ups despite all the snow that we were receiving currently.

7. Public Works

7.1 Update by Councillor Mullett

Councillor Mullett said that he attended his first meeting as a part of public works but had nothing to bring forward at this time.

8. Protective Services

8.1 Update by Councillor Tucker

The protective services committee has been trying to confirm a meeting with the RCMP, hoping that the meeting will be scheduled within a few weeks with representatives from the Gander District and Lewisporte Detachment.

Members are hoping to meet with individuals from the Town of Campbellton regarding fire protection services within the next couple of weeks.

8.2 Lewisporte Regional Fire Department Report - Fire Chief Lee Whiteway

Completed 160 hours of practice and meetings since the last report.

Responded to one structure fire with minimal damage to the residence and the residents were displaced for some time because of the damage caused. Honorable mention to Deputy Chief Chris Purchase and Firefighter Brian Hooper for acting quickly and putting out the fire and encouraging the residents to evacuate. This all happened prior to the Fire Department being notified.

Responded to one motor vehicle collision on the highway involving two vehicles with no personal injuries.

Practices since the last report involved:

1. Ice water rescue review and maintenance of ice rescue equipment and we are planning an actual scenario of persons in the water tomorrow night either at the pond or in the harbour. So, if you see us in the community, please feel free to watch from a safe distance.

2. A pumper practice was conducted and well attended and all aspects of the policies for pumping operations were reviewed and all firefighters were required to go over the procedures with hands on practice and review.

Smoke house committee is looking at upgrades to the smokehouse going forward.

Firefighter Cody Pardy attended a 3-day vehicle extrication course in Springdale this past weekend. Taking in all aspects of emergency scene management and various vehicle rescue with the newest techniques in the field.

Chief and Asst. Chief are working on, and almost complete, in getting prices of what's needed to upgrade the SCBA compressor cascade system to optimize the potential filling capacity for the new SCBA purchased.

The fire department also wanted to remind residents to please not trust the ice conditions now with the mild temperatures and snow covering the ice.

Councillor Tucker said there would be a meeting between protective services members and executive of the fire department in the next couple of weeks.

9. Finance/HR

Update by Councillor Hannem

9.1 Cheque Register - Scotiabank

22-076 Hannem/Pond

Motion to approve the cheque register as presented from cheque numbers 01666 to 001737 for a total of \$272,455.72 with the exception of cheque number 001707.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Deputy Mayor Hooper was in conflict and was removed from the virtual meeting through audio and visual disconnection.

22-077 Hannem/Pond

Motion to approve cheque number 001707.

In favour: Mayor Freake, Councillors Hannem, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Deputy Mayor Hooper re-entered the virtual meeting.

Residents were reminded that invoices for property, water/sewer, and business taxes for 2022 were mailed in February, as in previous years the Town offered a 3% discount on taxes if they were paid in full by March 31, many residents and businesses have taken advantage of the 3% early payment discount, and we thank you for your prompt payment.

If you had a business in Lewisporte and did not notify the Town Office that you are no longer in operation, please let us know. Businesses will continue to be taxed until we are notified.

Any taxes prior to 2022 are overdue, please make every effort to pay off those balances.

In February, finance announced that the Town would be issuing a 60-day water shut off notice to residents or businesses for overdue accounts, unless satisfactory arrangements were made with the Town Clerk.

Residents and business owners can expect those notices in the coming days.

9.2 Water Tax Exemption – 8 Reid Street

22-078 Hannem/Pond

Motion to approve the water tax exemption for 8 Reid Street from the period of April 2021 to April 2022.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Councillor Tucker was in conflict and was removed from the virtual meeting through audio and visual disconnection.

9.3 Water Tax Exemption – 14 Young Street

22-079 Hannem/Pond

Motion to approve the water tax exemption for 14 Young Street from the period of October 20, 2020 to October 20, 2021.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond and White.

Opposed: None

Decision: Motion carried.

Councillor Tucker re-entered the virtual meeting.

10. Adjournment

22-080 Hooper/White

Resolved that the meeting adjourn.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Hannem, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Time of adjournment: 7:27 PM

Next Public Council Meeting to be held on April 26, 2022.



Krista Freake, Mayor



Coreen Colbourne, Town Clerk/Treasurer