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## Minutes of Council Meeting

August 10, 2021 7:00 PM. Via Zoom

Present:	Mayor	Betty Clarke
	Deputy Mayor	Krista Freake
	Councillors:	Brian Hooper
		Kenneth Tucker
		Derek White
	Town Manager	Todd Champion
	Town Clerk	Coreen Colbourne
	Recreation and Tourism Manager	Ashley Ivany
Regrets:	Councillors:	Perry Pond
		Stephen Hollett

Mayor Clarke opened the council meeting with congratulations being extended to our recreation director, Ashley, special events coordinator, Gary, Town Manager, Todd, the student workers, the staff and volunteers that helped out this weekend, for planning and implementing a very successful Mussel Bed Soiree. The events were all well attended, and positive comments have been heard. On behalf of all the Councillors, a big thank you is extended to all those involved, especially Ashley and Gary.

Mayor Clarke spoke of the wonderful time the children had on family day, the games and events were enjoyed by all. She felt that this was one of the best years yet for attendance. She mentioned MP Scott Simms getting dunked on several occasions by the children, as well as herself getting dunked once.

### **1. Call to Order**

Mayor Clarke called the meeting to order at 7:10 PM.

### **2. Approval of Agenda**

**21-163** Hooper/Freake

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Tucker, and White.

Decision: Motion carried.

### **3. Minutes for Approval**

### **3.1 Regular Council Meeting July 20, 2021**

#### **21-164 White/Freake**

Resolved to adopt the minutes of the Regular Council meeting of July 20, 2021, as attached.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Tucker and White.

Decision: Motion carried.

### **4. Recreation/Tourism Committee**

#### **4.1 Update by Deputy Mayor Freake**

Meeting held July 27, 2021

- Most of the focus on the past meeting was on the Mussel Bed Soiree, Deputy Mayor Freake wanted to open by reiterating what Mayor Clarke said, the feedback from the community and visitors has all been positive. A thank you was said to the volunteers, it could not happen without them, a thank you was extended to the attendees of the events for coming out and supporting our endeavor of a modified Mussel Bed Soiree.
- The control boards in the bowling alley has been an issue for some time, currently there are 2 out of operation. There is an electrician looking into the repair of the boards, but because the system was ordered from Germany and the control panels were made elsewhere, there are some issues around the electrical piece. At least two control boards need to be replaced and because they are so difficult to get, a third will be ordered.

#### **21-165 Freake/Hooper**

Motion to order three control boards at a cost of \$2,832.87.

- An electrician is still looking at the boards to see if something can be done to make the system and the boards more compatible.
- On September 17-19, Steele Hotels and the Town of Gander will be hosting its 8<sup>th</sup> annual quad-a-pollooza, it attracts over 500 atv riders. The event coordinators were looking at possibly having the riders come through Lewisporte, Council felt that this would be prosperous for the Town businesses and restaurants. Any atv enthusiasts were encouraged to reach out to the organizers for information.
- Deputy Mayor Freake wanted to bring to the public's attention that the compressors at the stadium need to be replaced, we will be looking at the cost to replace these, and where the funding will come from for the purchase.
- Council is hoping to have financial statements available for the Mussell Bed Soiree in the coming weeks.
- We received a quote for the new softball field, it came in way over budget, we went back to the contractor with some changes and received a better quote, we still need to determine what's best for the Town both financially and what we need to maintain a softball field.

- Councillor Tucker asked for some clarification on the stadium retrofit: Despite all the maintenance happening in the stadium, we are hoping that it will be open for business the end of October or early November.

## **Economic Development**

### **5.1 Update by Councillor Ken Tucker**

No meeting was held.

- A study was completed on the wharf replacement, we submitted some of our comments on the study back to the consultants. We are currently trying to find out what government's commitment is, if they will be going to the next phase. The committee has requested Council to contact Minister Loveless (Minister of Transportation and Works) as well as Premier Furey, to have a meeting to discuss the wharf project and see what the status is. There are two options for the project, the committee is happy with either moving forward, we are just waiting to see what government's commitment is. We are hoping to ensure that the wharf project is included in budget 2022. We reached out to MHA Bennett to see if he can set up those meetings.
- We have requested a meeting with health minister Hagee.
- Marina Land Transfer: We have received an invoice from Transport Canada, there has been a change in price from \$300.00 to nearly \$29,000.00. We are still waiting to hear back from the Minister of Transport to see where we stand.

## **Lands Committee**

### **6.1 Update by Councillor Tucker**

Meeting held July 28, 2021.

- The committee was looking to get Council's input on a situation that was brought to the Town that involves residents with livestock on their property, namely chickens. The resident's were wondering if the Town might review or amend current regulations on the policy that states that no livestock are allowed on residential property. The committee would like to hear what Council members think and take those comments under advisement and return to Council with some possible recommendations or changes. The committee's concerns were brought forward, as well as concerns from Council members. A removal order was issued to the residents in question. Council has decided that this issue is something that requires a lot of research before any decisions can be made. It was felt that the Town would benefit from reaching out to other municipalities to see what they are doing.

## **7. Public Works**

### **7.1 Update by Councillor Hooper**

Meeting held on August 2, 2021

- The paint on the crosswalks and parking spaces downtown have been faded for some time, the reason for the delay in getting them painted has been a delay on the proper paint being delivered, it seems that the paint has finally arrived and painting commenced today.

- The Harbourview Terrace project is expected to start mid August. It was noted by Councillor Hooper that the Town first applied for funding for the project about 5 years ago, but for various reasons there were delays.
- The pumphouse upgrades have been slowed due to long delivery times for parts, the wait time was 12-14 weeks, but we are hoping that maintenance will start soon.
- The town manager has said that we are currently waiting on a confirmation letter from Municipal Affairs before we can commence with the recapping project, once the letter is received the project will go out for tender.
- Problems are still continuing at the composting site despite the signage in place as well as garbage cans for refuse. Residents were reminded again of this ongoing issue.

Mayor Clarke spoke about the mess being left on the boardwalk because pet owners have not been cleaning up after their pets, or people that do will toss the baggies into the woods. The possibility that residents would have to keep their pets away from the boardwalk was mentioned. The vandalism that is taking place on the boardwalk was also a big issue.

Deputy Mayor Freake wanted to remind residents and visitors that bicycles are not permitted on the boardwalk.

## **8. Protective Services**

### **8.1 Update by Councillor White**

No meeting held.

- Protective services committee members met with the RCMP last week to discuss policing in the Town and surrounding areas. They met with Superintendent Dan Hoskin and Staff Sargent Roger Flynn, as well of MHA Derek Bennett. It was explained that Lewisporte now falls under the 2020 district policing model, Councillor White assured residents that the Lewisporte RCMP Detachment was not closing. The RCMP wanted to reassure residents that they would be patrolling Lewisporte and area and they will be present for any issues that arise in the area. MHA Bennett will speak to Minister Hogan, Minister of Justice about the issues we face.
- Deputy Mayor Freake said that the committee would have another meeting with the RCMP in about 6 weeks to see how the new proposed police presence is working.

Councillor White reminded residents that we are still looking for members for the community health advisory committee.

## **9. Finance/HR**

### **Update by Councillor Hooper**

Meeting held August 3, 2021..

## 9.1 Cheque Register

### 21-166 Hooper/Freake

Resolved to approve cheques numbered 001018 up to and including 001070 for a total of \$233,783.79 with the exception of cheque numbers 001046 and 001042.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Tucker and White.

Decision: Motion Carried.

Councillor Hooper was in conflict and was removed from the virtual meeting through audio and visual disconnection.

### 21-167 Freake/Tucker

Resolved to approve cheque number 001046.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Tucker and White.

Decision: Motion Carried.

Councillor Hooper re-entered the virtual meeting.

Councillor Tucker was in conflict and was removed from the virtual meeting through audio and visual disconnection.

### 21-168 Hooper/Freake

Resolved to approve cheque number 001042.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper and White.

Decision: Motion Carried.

Councillor Tucker re-entered the virtual meeting.

- A resolution was made to request permission from the Minister of Municipal and Provincial Affairs that the Town of Lewisporte have the option of having residents vote by mail, if required, in the 2021 Municipal Election. The finance committee feels that with current vaccination percentages and the changes in Government alert levels, it will not need or be using the vote by mail option in the Municipal Election on September 28, 2021.
- Residents were told that the voter's list was being updated, if anyone felt they needed to be added or removed from the list was encouraged to contact the town clerk.

- Residents were asked if anyone was interested in helping out on election day by being a poll clerk or deputy returning officer, to contact the town clerk.
- At the Council Meeting on July 20, 2021, it was motioned by Councillor Hollett to transfer the remaining funds in the Lewisporte Age Friendly Council Account to the 50 Plus Club, the request was made and confirmed that a total of \$1437.80 was transferred.

**21-169 Hooper/Tucker**

Motion to donate of \$100.00 to the Kids Eat Smart Foundation.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Tucker and White.

Decision: Motion Carried.

- Residents were advised that at our next meeting finance would be giving a report on our second quarter financial standing.

**21-170 Hooper/Tucker**

Resolved that all new businesses within the Downtown development area (Main Street/Premier Drive intersection to Main Street/Station Road intersection) retroactive to January 1<sup>st</sup>, 2019 be granted a business tax exemption for a period of 5 years from date of opening.

Deputy Mayor Freake asked for clarification on why the exemption was for the downtown area. Councillor Hooper explained that for a number of years the Council has wanted to revitalize the downtown core trying to bring new business to that area of town as well as revitalize current businesses. By offering tax exemptions to business owners that did fit the criteria set forth by Council, they were hoping to encourage businesses to redevelop their property. The motion being brought forward tonight would help out the new businesses.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Tucker and White.

Decision: Motion Carried.

- Former Acting Town Clerk/Treasurer, advised Council that they are required by the Municipalities Act to adopt a Rules of Procedures for Council Meetings and the policy being followed now was adopted in 1986. He recommended that the policy be amended and presented a draft for consideration. This draft was circulated for Council's consideration, the week before Council.

**21-171 Hooper/White**

Motion that Council pursue and accept the new Town policy and procedure manual that was drafted for the Town of Lewisporte.

There was a question to the motion by Deputy Mayor Freake, she felt that under the dress code section, that states what a Councillor should wear based on gender, was no longer appropriate, she recommended that we remove that section that speaks on gender and the expected dress, she suggested it would read: the standards of dress for all public council meetings and Councillor members and resource personnel is business dress code. The dress code for the summer season would be relaxed.

Councillor Hooper said we would make the revision, it will be adopted and accepted and made part of the draft policy and procedure manual.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Tucker and White.

Decision: Motion Carried.

- Municipal election details will be coming out in the next couple of weeks.

**21-172 Hooper/Freake**

Motion to proceed with the purchase of office computers from dell direct in the amount of \$860.00 each per computer.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Tucker and White.

Decision: Motion Carried.

**10. Correspondence**

10.1 Mr. Timothy Crosbie has been appointed as the taxpayer representative to the Municipal Assessment Agency's Board of Directors.

**11. Adjournment**

**21-173 Hooper/White**

Resolved that the meeting adjourn.

In favour: Mayor Clarke, Councillors Hooper, Tucker and White.

Decision: Motion carried.

Time: 8:25 PM

  
Betty Clarke, Mayor

  
Coreen Colbourne, Town Clerk/Treasurer