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## Minutes of Council Meeting

July 20, 2021 7:00 PM. Via Zoom

Present:	Mayor	Betty Clarke
	Deputy Mayor	Krista Freake
	Councillors:	Brian Hooper
		Kenneth Tucker
		Perry Pond
		Derek White
		Stephen Hollett
	Town Manager	Todd Champion
	Town Clerk	Coreen Colbourne
	Recreation and Tourism Manager	Ashley Ivany

### **1. Call to Order**

Mayor Clarke called the meeting to order at 7:00 PM.

### **2. Approval of Agenda**

**21-154** Hollett/White

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker, White and Hollett.

Decision: Motion carried.

### **3. Minutes for Approval**

#### **3.1 Regular Council Meeting June 29, 2021**

**21-155** Pond/Freake

Resolved to adopt the minutes of the Regular Council meeting of June 8, 2021, as attached.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker, White and Hollett.

Decision: Motion carried.

#### **4. Recreation/Tourism Committee**

##### **4.1 Update by Deputy Mayor Freake**

Meeting held July 12, 2021

- The basketball court at the municipal park has been paved, we are just waiting for the lines to be painted. The kiosk at the park is moving along, at present the plastering is being done with the flooring soon to be laid. There was a reminder to residents or anyone using the boardwalk to please clean up after their pets.
- Mussell Bed Soiree is going ahead with a full week of activities. A big thank you was given to Gary and Ashley for all the hard work and dedication in putting together the list of activities for the Mussel Bed Soiree, especially during these trying times of restrictions to gatherings. Applications have been made to government for approvals to see what we can do in terms of capacity changes and operational plans, we are still waiting on some information and government approval to see in what direction we can move. The full list of activities were given by Deputy Mayor Freake. It was said that the comedy night has sold out already, but Gary is trying to see if another time can be arranged or if capacity can be increased. We are hoping that the Boat Parade of Lights will go ahead this year, any boat owners were encouraged to get involved, residents can check out the Lewisporte Yacht Club website for information. A pamphlet is being prepared, and other activities will be announced when confirmed. Anyone wanting to sponsor any part or in whole, the Mussell Bed Soiree, were asked to contact Gary at the Town Hall.

#### **5. Economic Development Committee**

##### **5.1 Update by Councillor Pond**

Meeting held July 20, 2021

- Marina Land Transfer: There has been nothing official to date to have the land transferred, however the Mayor has written the Federal Minister of Transport Canada, MP Scott Simms, as well as other persons associated with the land transfer file, and others vested in the economic development of rural Newfoundland and Labrador.
- The draft version of the engineering assessment of the Port Development Plan has been received from Harbourside Engineering, a review has been made and we have prepared an official response back to the Department of Transportation and Infrastructure. It is estimated that we will need a budget of \$16 to \$21 million to complete the re-development of the Port of Lewisporte. We have requested a follow up meeting with Minister Loveless.
- A meeting was held with Minister Howell, the Minister of Municipal and Provincial Affairs, although she was here on other matters Council took the opportunity to give her the history on the Port, the Coastal service, and the government's ethical obligation to assist the Town of Lewisporte, the meeting was positive and we are hoping we have someone else in our corner. Another topic of conversation was around regionalization with respect to shared services, and the importance of the upcoming Municipal elections. Councillor Pond encouraged residents to come forward and put their name on a ballot to become a contributing member of the Town of Lewisporte's operations.
- Council members are trying to follow up with Minister Hagee on various health initiatives in our area.

- Councillor Tucker reminded Councillor Pond of a request for a meeting with Premier Furey to discuss the wharf. Minister Howell encouraged Council to reach out to Premier Furey to provide an update on where the file sits and to help blaze a trail to get the funding that we need. She was also going to request that the Premier follow up with us.

Mayor Clarke asked Councillor Pond about Synergy - we are waiting to get documentation submitted for registration, the hope is it will be done before the end of July.

## **Lands Committee**

### **6.1 Update by Councillor Tucker**

No meeting was held.

- An Update was given on a previous motion that was made about rezoning of property at 1 Woolfrey's Lane. The process is moving forward, there has been no issues and it has been sent to Municipal Affairs for final approval.

## **7. Public Works**

### **7.1 Update by Councillor Hooper**

-An update was given by Councillor Hooper on Pond Road, the water and sewer infrastructure has been completed and pavement was laid today. Regular street maintenance is ongoing

- The ongoing issue at the composting site was brought up, it was brought to residents' attention that the Green Team did an excellent video on the do's and don'ts of composting, it can be found on the Town facebook page.

## **Motion to be brought forward:**

### **21-156 Hooper/Pond**

Be it resolved that the Town of Lewisporte accept cost shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated July 19, 2021, project number 17-RNC-22-00000, Road upgrades, various locations with a total project value of \$505,332.00. The Town of Lewisporte agrees to provide the ultimate recipient share value of \$152,736.00 in funding for this project and authorizes the Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Lewisporte.

The motion was for application to resurface various roads throughout the Town.

Councillor Tucker wanted to clarify what the resurfacing entailed, Councillor Hooper clarified that it was recapping only, it was not for infrastructure. Councillor Tucker also asked the question as to when the work would be carried out. The Town Manager said that it could start within weeks from now. An update on what streets would be resurfaced will be given in a later meeting by Councillor Hooper.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Tucker, White, Pond, Hooper and Hollett.

Decision: Motion carried.

**21-157 Hooper/Pond**

Be it resolved that the Town of Lewisporte accept cost shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated April 21, 2021, under the 2014-2017 MYCW funding program with a total project value of \$6,107,383.00. The Town of Lewisporte agrees to provide the ultimate recipient share value of \$1,152,006.00 in funding for these projects as per revised schedule A dated April 21, 2021 and authorizes the Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Lewisporte.

This motion is required by Transportation and Infrastructure as the Town has made several reallocations of funding under the 2014-2017 MYCW program.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Tucker, White, Pond, Hooper and Hollett.

Decision: Motion carried.

**8. Protective Services**

**8.1 Update by Councillor White**

No meeting held.

- Councillor White wanted to bring to the residents' attention that our new fire chief is Lee Whiteway and our assistant fire chief is Steve Cole.

**9. Finance/HR**

No Meeting held.

**21-158 Hollett/Hooper**

Motion to transfer the remaining funds in the Lewisporte Age Friendly Council CIBC bank account to the Lewisporte 50 Plus Club.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Tucker, White, Pond, Hooper and Hollett.

Decision: Motion carried.

**9.1 Cheque Register**

**21-159 Hollett/Hooper**

Resolved to approve cheques numbered 000998 up to and including 001017 for a total of \$234,216.98 with the exception of cheque numbers 001006 and 001011.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Pond, Tucker and White.

Decision: Motion Carried.

Councillor Pond was in conflict and was removed from the virtual meeting through audio and visual disconnection.

**21-160 Hollett/Hooper**

Resolved to approve cheque number 001006 and 001011.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Tucker and White.

Decision: Motion Carried.

Councillor Pond re-entered the virtual meeting.

**9.2 Water Tax Exemption**

**21-161 Hollett/Hooper**

Motion to approve the water tax exemption for 8 Reid Street

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Tucker, White, Pond, Hooper and Hollett.

Decision: Motion carried.

Deputy Mayor Freake mentioned that the Women's Caucus on MNL will be starting up again, of which she does sit on the Committee. Her thoughts of the next meeting will be to focus on leadership and women in Municipal politics.

Councillor Pond wanted to point out that things are progressing with the oil and gas committee, the consultant has been working with committee members, they have developed some relationship's that they think will aid them in their goals.

Mayor Clarke wanted to urge the residents of the Town to consider running for Municipal Council. Councillor Tucker told residents that are considering running to reach out to any Councillor, past or present, for some education on what is involved in the position.

Deputy Mayor Freake said that the Town's strategic plan would be ready for adoption at the next Council meeting. Residents would be able to hear the proposed direction for the Town for the next four or five years. To anyone that is thinking of running, she feels this would be a great way to get a glimpse into what the direction has been and where it is going.

**10. Correspondence**

**10.1 Retirement Announcement**

Sean Martin of the Municipal Assessment Agency announced his retirement, as of July 7, 2021.

Councillor Hollett inquired about the sound system for the Town Chambers, the recreation director said that there was one piece of equipment that hadn't arrived and that some preliminary work had to be completed in Town Chambers, the system should be installed within the next couple of weeks.

Councillor Tucker wanted to remind residents that the dinner theater is at the Lions Center this year, he expects that the air conditioned building will be much more comfortable.

Councillor Pond mentioned that the long term replacement for the Heritage Centre is on the economic development committee's agenda, although there hasn't been many updates, it is still being worked on.

**11. Adjournment**

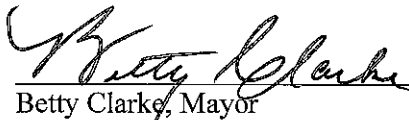
**21-162** Hooper/Freake

Resolved that the meeting adjourn.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion carried.

Time: 7:32 PM

  
Betty Clarke, Mayor

  
Coreen Colbourne, Town Clerk/Treasurer