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## **Minutes of Council Meeting**

**VIA ZOOM December 22, 2020 7:00 p.m.**

Present:	Mayor	Betty Clarke
	Deputy Mayor	Krista Freake
	Councillors:	Stephen Hollett
		Brian Hooper
		Kenneth Tucker
		Perry Pond
		Derek White
	Acting Town Manager	Todd Champion
	Acting Town Clerk	Jake Turner
	Director of Recreation	Ashley Ivany

### **1. Call to Order**

Mayor Clarke wished a Merry Christmas and a Happy New Year to Council, Staff and Residents and called the meeting to order at 7:20 P.M.

### **2. Approval of Agenda**

20-222 Hooper/Tucker

Resolved that the Agenda be adopted as presented with the addition of an item for change in Stadium Operations.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion Carried.

### **3. Stadium Operations**

Deputy Mayor Freake brought forward information regarding the current operational schedule of the stadium that has been implemented by staff to comply with the COVID 19 guidelines. Presently the stadium capacity is restricted to 50 persons, including players, coaches, spectators and staff.

20-223 Freake/Pond

Resolved that the capacity of the Stadium be increased to 100 persons which includes players, coaches, spectators and staff.

Be it further resolved that both sides of the seating area be open and that the cleaning schedule would be revised to accommodate the change in capacity.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion Carried.

The Recreation Director will advise the user groups as to when this change has been implemented.

#### **4. Finance**

##### **4.1 2021 Budget**

The Chair of the Finance Committee, Stephen Hollett advised that the Budget being presented is balanced as required by the Municipalities Act. A copy is attached.

20-224 Hollett/Hooper

Resolved to adopt the 2021 Schedule of Rates and Fees as established within the Budget.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion carried.

##### **4.2 2021 Due Date**

20-225 Hollett/Hooper

Resolved to approve that May 31, 2021 be established as the due date for payment of taxes.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion carried.

##### **4.3 Discounts**

20-226 Hollett/Hooper

Resolved that a discount rate of 3% be established for taxes paid before March 31, 2021.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion carried.

##### **4.4 Establishment of Interest Rate**

20-227 Hollett/Hooper

Resolved that all taxes in arrears after May 31, 2021 be charged a compound interest rate of 15% per annum and be charged at the first day of each month on the outstanding principal. All other invoices, including those issued because of supplementary property assessments, are due 30 days from the date of issue and all invoices in arrears at the end of the month following issuance be subject to compound interest charges of 15% per annum.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion carried.

#### **4.5 Credit Card Fee**

20-228 Hollett/Hooper

Resolved that credit cards be accepted for payment of taxes made up to and including March 31, 2021, without incurring a fee, and after that date a fee of 1.5% to be added to the payment.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion carried

#### **4.6 2021 Tax Exemptions**

##### **4.6.1 Kinsmen Club and Loyal Orange Lodge**

20-229 Hollett/Hooper

Resolved that pursuant to Section 111 of the Municipalities Act M-24, that the properties owned by the Kinsmen Club of Notre Dame, 47 Centennial Drive and the Loyal Orange Lodge, 230-232 Main Street be exempt from property tax for 2021.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion carried.

##### **4.6.2 Lions Club**

Councillor Hooper declared a conflict and was removed from the virtual meeting through audio and visual disconnection.

20-230 Hollett/Freake

Resolved that pursuant to Section 111 of the Municipalities Act M-24, the property owned by Lions Club at 18 Bowater Avenue be exempt from property tax for 2021.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Pond, Tucker and White.

Decision: Motion carried.

Councillor Hooper re-entered the virtual meeting.

#### **4.6.3 Calypso Foundation**

20-231 Hollett/Hooper

Resolved that pursuant to Section 111 of the Municipalities Act M-24, the property owned by the Calypso Foundation, located at 45 Centennial Dr. be exempt from property tax for 2021.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion carried.

#### **4.6.4 Interfaith Goodwill Centre**

20-232 Hollett/Hooper

Resolved that pursuant to Section 111 of the Municipalities Act M-24, the Interfaith Goodwill Centre be exempt from the payment of 2021 business tax and water tax.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion carried.

#### **4.6.5 Adoption of Budget**

20-233 Hollett/Hooper

Resolved that the 2021 Operating and Capital Budgets 2021 be adopted, as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion carried.

Mayor Clark reminded Councillors to submit the meeting times for the Committee meetings for 2021.

### **5. Adjournment**

20-234 Hollett/Hooper

Resolved that the meeting be adjourned.

Time: 7:50 p.m.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion carried.

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Betty Clarke, Mayor

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Jake Turner, Acting Town Clerk/Treasurer