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## Minutes of Council Meeting

October 20, 2020 7 p.m. Via Zoom

Present:	Mayor	Betty Clarke
	Deputy Mayor	Krista Freake
	Councillors:	Stephen Hollett
		Brian Hooper
		Kenneth Tucker
		Perry Pond
		Derek White
	Town Manager (Acting)	Todd Champion
	Town Clerk (Acting)	Jake Turner
	Recreation and Tourism Manager	Ashley Ivany
	Recording Secretary	Elizabeth Elliott

### **1. Call to Order**

Mayor Clarke called the meeting to order at 7:33 p.m.

### **2. Agenda**

20-176 White/Hooper

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

### **3. Minutes**

#### **3.1 Council Meeting October 6, 2020**

20-177 Hollett/Freake

Resolved to adopt minutes of the October 6, 2020 regular Council meeting as circulated.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

### **4. Recreation/Tourism**

#### **4.1 Updates by Deputy Mayor Freake**

- Meeting held October 15.

- Stadium: There was an issue with the brine tank for the portable ice plant on the original shipment and an attempt to fix it was unsuccessful. Replacement brine tank was delivered yesterday, and the refrigerator contractor will be on site tomorrow. Should be able to begin the process of making ice next week. Inside preparations are near complete and Covid-19 signage has been placed accordingly. Scheduling of ice time is near complete and should be released next week. Covid-19 arena relief fund application will be sent tomorrow. Recreation and Tourism Manager continues to work on stadium policies and will forward to recreation committee once complete.
- Helmet Policy: Deputy Mayor Freake gave a notice of motion regarding a Helmet Policy that will be brought forward at the next public council meeting.
- Zamboni: New ice resurfer is scheduled to arrive mid-November.
- Bowling Alley: Open and operating, booking in advance is recommended.
- Hann's Point: Brush has been cleared through a JCP project. Information is forthcoming on further development for Hann's Point.
- CEEP Grant: Received notification for funding approval in the amount of \$30,000.
- Boardwalk: Repairs are taking place through the JCP project.
- Softball Field: A letter was received and reviewed from the softball league concerning the condition of the field. In progress at that time was an application to the community health living fund to replace the infield, use a proper clay mixture, add new bases and poly cap around the fence. Deputy Mayor Freake extended a thank-you to the MHA office for collaborating with the town on that application.
- Upcoming Events: Various fall events are planned; more information can be found on the Towns Facebook page.

## **5. Economic Development**

### **5.1 Updates by Councillor Pond**

- Meeting held October 15.
- Wharf Re-Development/Re-Structure: Received an update to terms of reference for the port engineering study, it is slated to be completed by the end of October and cost estimate made available for inclusion in Budget 2021. The Town will be asking Transportation and Works to be included on any steering committee formed for that project as it moves forward.
- Port Lease Arrangement: The Town is in receipt of a draft lease arrangement and will be requesting an opportunity to meet with Transportation and Works officials regarding what lease arrangement can be made in the interim while the port infrastructure is being re-developed/re-structured.
- Woolfrey's Pond Park: Project slightly behind schedule due to Covid-19, update forthcoming from consultant.
- Mayor Clarke added that MHA Bennett advised that the Town would have an opportunity to review the terms of reference for the port engineering study prior to it starting.

## **6. Lands**

### **6.1 Updates by Councillor Tucker**

- No meeting held. Meeting scheduled for October 21.
- 258A Main Street: Previous motion to have residents access their property from Main Street has been re-visited by council and an option presented to utilize a short portion of the railbed with a by-pass for ATV traffic, at the residents' expense.
- Petition received from residents expressing concern with the condition of the property at the corner of Council Road and Spruce Avenue. On Lands agenda for tomorrow's meeting.

## **7. Public Works**

### **7.1 Updates by Councillor Hooper**

- No meeting held. Meeting scheduled for November 5.
- New Loader: Purchase in process.
- Salt Shed: Old shed has been demolished and new shed is under construction.
- Re-capping: Quotes received were inconsistent with the 2020 Budget. Will be given consideration for the 2021 Budget.

## **8. Protective Services**

### **8.1 Updates by Councillor White**

- Fire Department: Met with Fire Department Executive November 8. A policy for backyard fires is being developed. Award ceremony is scheduled for November 8 for 2020 awards and will be recorded and available for public viewing at a later date.
- Waste Management: No increase in collection or tipping fees in Budget 2021.

### **8.2 LSD Laurenceton – Regional Fire Protection**

20-178 White/Freake

Resolved to accept the LSD of Laurenceton into the Regional Fire Department.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

- All agreements will be in place. Councillor Tucker added that once the new fire truck is in place in Brown's Arm, they will be the first responders to Laurenceton.

## **9. Finance/HR**

### **9.1 Updates by Councillor Hollett**

- No meeting held.

### **9.2 Cheque Register**

20-179 Hollett/Hooper

Resolved to approve cheques 362-394, excluding cheques 380 and 382.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

### **9.3 Cheque 380**

Councillor Hooper declared a conflict and was removed from the virtual meeting through audio and visual disconnection.

20-180            Hollett/Freake

Resolved to approve cheque 380.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

Councillor Hooper re-entered the virtual meeting.

#### **9.4     Cheque 382**

Councillor Tucker declared a conflict and was removed from the virtual meeting through audio and visual disconnection.

20-181            Hollett/Freake

Resolved to approve cheque 382.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, White, Pond and Hooper.  
None opposed. Motion carried.

Councillor Tucker re-entered the virtual meeting.

#### **9.5     Appointment of Acting Town Clerk**

20-182            Hollett/Hooper

Resolved to appoint Jake Turner as Acting Town Clerk.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Pond, Tucker and White.  
None opposed. Motion carried.

### **10.     Website Committee**

#### **10.1    Updates by Councillor Hollett**

- New website is now live at [www.lewisporte.ca](http://www.lewisporte.ca)

#### **10.2    Welcome to Lewisporte Sign**

- Design approved and forwarded to bidder. Scheduled completion end of October.

### **11.     Adjournment**

20-183            Hollett/Pond

Resolved the meeting adjourn.

Time: 8:05 p.m.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

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Betty Clarke, Mayor

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Todd Champion, Town Manager (Acting)

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Elizabeth Elliott, Recording Secretary