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## **Minutes of Council Meeting**

**August 25, 2020 7 p.m. Via Zoom**

Present:	Mayor	Betty Clarke
	Deputy Mayor	Krista Freake
	Councillors:	Stephen Hollett
		Brian Hooper
		Kenneth Tucker
		Perry Pond
		Derek White
	Town Manager/Clerk (Acting)	Todd Champion
	Recreation and Tourism Manager	Ashley Ivany
	Recording Secretary	Elizabeth Elliott

Mayor Clarke extended condolences to the family of the late Cluny Sheppard, stating that his legacy and many accomplishments will never be forgotten.

### **1. Call to Order**

Mayor Clarke called the meeting to order at 7:04 p.m.

### **2. Agenda**

20-140 Hollett/Freake

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

### **3. Minutes**

#### **3.1 Council Meeting July 28, 2020**

20-141 White/Freake

Resolved to adopt minutes of the July 28, 2020 regular Council meeting as circulated.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

#### **3.2 Council Meeting August 12, 2020**

20-142 Hollett/Hooper

Resolved to adopt minutes of the August 12, 2020 Council meeting as circulated.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

- Councillor Hollett extended congratulations to the Town of Twillingate on winning Hockeyville.

#### **4. Recreation/Tourism**

##### **4.1 Updates by Deputy Mayor Freake**

- Congratulations to Recreation & Tourism Manager Ashley Ivany, Special Events Co-ordinator Gary Jacobs and summer students on a successful, mostly virtual, Mussel Bed Soiree.
- Department is now looking at yearlong planning.
- Next drive in movie is scheduled for Thursday August 27.

##### **4.2 Two Hundred Ton Chiller Package**

20-143 Freake/Hollett

Resolved to accept the bid from HVAC Rentals for a two hundred ton chiller package at a cost of \$14,460 per month.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

- This system will tie into the current system. SNC-Lavalin will partner with HVAC Rentals to get it up and running.
- One week for delivery. Two weeks minimum for set-up and testing. Stadium should open on the regular schedule.

#### **5. Economic Development**

##### **5.1 Updates by Councillor Pond**

- Recent meeting with Dr. Vianne Timmons, President of Memorial University and Glenn Blackwood, VP of Memorial University (Marine Institute) to discuss opportunities for partnerships and expanding their presence in Lewisporte. Discussions are ongoing regarding advancing additional safety training, in particular, our partnerships with DieTrac.
- Economic Diversification Strategy – Visit from NL NDP leader Alison Coffin who has shown full support for the initiative. NL PC Party leader Ches Crosbie has also expressed his support. Letter has been sent to Premier Furey requesting discussions before the upcoming budget. Mayor Clarke will reach out in the coming days to invite MHA Bennett, now Minister of Municipal Affairs & Environment to meet with the Town, Premier Furey and Minister of Transportation. There are indicators that due to the condition of the wharf the town is missing out on opportunities. Committee is optimistic that the Town will be included in Budget 2020/2021 and will continue efforts to seek support.

#### **6. Lands**

##### **6.1 Updates by Councillor Tucker**

- Unscheduled meeting held August 13 concerning 11 Pelley Street. Demolition Order has been issued to the property owner. Councillor Tucker noted that property owners have the right to appeal.
- Demolition order issued to 445 - 453 Main Street (Old Ultramar Building). Property owner has indicated that they will comply with the order.
- Accessory Building Amendments: Public consultation closed on August 14. Awaiting approval from Municipal Affairs.

## **7. Public Works**

### **7.1 Updates by Councillor Hooper**

- No meeting held.
- Pond Road: Funding has been received for upgrades and engineering is being done. More details forthcoming.
- Pumphouse Upgrades: Electrical contractor has been engaged and tender to be issued soon.
- Outfall Phase II: Work is ongoing.
- New Salt Shed: Design is in process and will soon be ready for tender.
- Acknowledgement given on behalf of residents to outside staff, Working Foreman and Superintendent of Works for outstanding maintenance work completed during the summer months.

### **7.2 Monitoring of Water Shed Area**

- Over recent years, rainstorm season has brought some concerns with flooding. Recognizing that Beaver dams in the water shed area have played a part, the area has been monitored by helicopter. Trips are documented with video and pictures, and the Wildlife Department is engaged if concerns are identified.

20-144 Hooper/Freake

Resolved to engage the service of a helicopter in the coming days/weeks to have the Public Works Department fly over the water shed area to monitor the activities of beaver dams in the area.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Tucker and White.  
None opposed. Motion carried.

- Note: Councillor Pond lost audio and visual connection temporarily and was absent from the meeting during the motion.
- Councillor Pond resumed video and audio connection and returned to the meeting.
- Councillor White requested an update on a 5-year capital works program. Councillor Hooper advised that public works has done a priority list that will extend beyond five years and will provide a more detailed report at the next public council meeting.

## **8. Protective Services**

### **8.1 Updates by Councillor White**

- No meeting held.
- A meeting will be scheduled in the coming days to discuss regional fire protection.

- Councillor Tucker added that the ATV bypass uptown is complete and there is an urgent need for signage throughout town on the ATV trail and railbed. Posting a set speed limit on the trail should also be considered. Mayor Clarke advised that it is on the Public Works agenda to be done in the coming days.

**9. Finance/HR**

**9.1 Appointment of Acting Town Manager/Clerk**

20-145 Hollett/Hooper

Resolved to appoint Todd Champion, Superintendent of Works, to the position of Acting Town Manager/Clerk.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

**9.2 Cheque Register**

20-146 Hollett/Hooper

Resolved to approve cheques 202-274, excluding cheques 210, 216, 229, 257, 267 and 254.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Pond, Tucker and White.  
None opposed. Motion carried.

**9.3 Cheques 210, 216, 257 and 267**

Councillor Tucker declared a conflict and was removed from the virtual meeting through audio and visual disconnection.

20-147 Hollett/Hooper

Resolved to approve cheques 210, 216, 257 and 267.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Pond and White.  
None opposed. Motion carried.

Councillor Tucker re-entered the virtual meeting.

**9.4 Cheque 229**

Councillor Pond declared a conflict and was removed from the virtual meeting through audio and visual disconnection.

20-148 Hollett/Hooper

Resolved to approve cheque 229.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Tucker and White.  
None opposed. Motion carried.

Councillor Pond re-entered the virtual meeting.

## **9.5 Cheque 254**

Councillor Hooper declared a conflict and was removed from the virtual meeting through audio and visual disconnection.

20-149 Hollett/Freake

Resolved to approve cheque 254.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Pond, Hollett, Tucker and White.  
None opposed. Motion carried.

Councillor Hooper re-entered the virtual meeting.

## **10. Website Committee**

### **10.1 Updates by Councillor Hollett**

- Hard target for the new website to be active is the end of September.
- Ashley Ivany, Recreation and Tourism Manager added that she is seeking a company to host the website and is also arranging staff training.
- Town of Lewisporte Sign: Images that were chosen as options were not high enough quality. Committee will be meeting to discuss new options for photos. Mayor Clarke proposed to have Town logo on either side and a photo in the center. The helicopter flight that will be undertaken to monitor beaver dam activity may also be utilized to take new photos.

## **11. Mayor Clarke Update**

- The Mayor congratulated the new Minister of Municipal Affairs Derek Bennett on his ministerial appointment.

### **11.1 Memo from Municipal Assessment Agency/Taxpayer Representatives**

- Memo received from the Municipal Assessment Agency advising of two new Taxpayer Representatives appointed through the Public Service Commission merit-based process.
- Councillor Pond: The Economic Development Committee will be meeting with the Town of Gander to discuss a new initiative for regional development.
- Next public council meeting scheduled for September 15, 2020.

## **12. Adjournment**

20-150 Hooper/Pond

Resolved the meeting adjourn.

Time: 7:43 p.m.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

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Betty Clarke, Mayor

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Todd Champion, Town Manager/Clerk (Acting)

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Elizabeth Elliott, Recording Secretary