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Minutes of Council Meeting

Town Hall April 30, 2019 6:30 p.m.

Present:	Mayor	Betty Clarke
	Councillors:	Stephen Hollett
		Brian Hooper
		Kenneth Tucker
		Perry Pond
		Derek White
	Town Manager	Brian Peckford
	Dir. Recreation & Tourism	Paul Ennis
	Supt. Public Works	Todd Champion
	Recording Secretary	Sharon Peckford
Regrets:	Deputy Mayor	Krista Freake
	Town Clerk/Treasurer	Elaine Bursey

1. Call to Order

Mayor Clarke called the meeting to order at 6:35 pm and welcomed all delegations to the meeting.

2. Agenda

19-080 Hooper/Tucker

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

3. Delegations

3.1 Kids Eat Smart Foundation NL/Donation

Present to accept the donation cheque in the amount of \$20,000 was Ms. Evelyn Francis from the Kids Eat Smart Foundation NL.

This donation was received from the actors and staff from the musical "Come From Away" after all expenses were paid. The Town of Lewisporte decided to donate this money to three schools equally in Lewisporte and monies will be matched dollar for dollar by the Kids Eat Smart Foundation NL.

3.2 Central Health/Communities Supporting Breastfeeding

Present on behalf of Central Health was Ms. Amy Melendy, Regional Lactation Consultant.

Lewisporte was chosen out of 12 communities in NL for a pilot project called “Space for Everyone – Communities Supporting Breastfeeding Initiative”. The goal of this initiative is to create an environment that supports breastfeeding and to remove barriers around breastfeeding in public spaces. Ms. Melendy did a presentation to Council emphasizing the importance of breastfeeding to both mothers and babies, the health benefits, economics, nutrition, environmental factors, and health protection.

Mayor Clarke thanked Ms. Melendy for her presentation and assured her Council fully supports this initiative and will be referred to the Recreation Committee to develop a policy.

3.3 Lewisporte Collegiate Youth/Presentation for Youth Centre

Present on behalf of Lewisporte Collegiate Youth were eight students who did a presentation to Council regarding the need of a youth centre in town.

Mayor Clarke thanked the students for their excellent presentation and assured them of Council’s support and will welcome the youth back again to further discuss this issue.

Rec. Director spoke to the students and noted the following:

- He has been in contact with the Deputy Minister of Municipal Affairs and Environment regarding funding for the set up of a youth centre. Funding application will be submitted by the Rec. Director.
- Boys and Girls Club of Botwood has a pool table to donate to the youth centre.
- Contact has been made with the Boys and Girls Club of Canada; possibility of setting up a 3-way partnership between the Towns of Lewisporte, Botwood and Norris Arm to develop a youth network.
- Rec. Director to bring this agenda item to the Recreation Committee.

4. Minutes

4.1 Council Meeting April 15, 2019

19-081 White/Hooper

Resolved to adopt minutes of the April 15, 2019 regular Council meeting as circulated.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.

None opposed. Motion carried.

5. Action Sheet – Tabled for information.

5.1 Mayor Clarke to forward a letter to Minister Crocker regarding ships docking at wharf.

5.2 Town Manager and Rec. Director to discuss contacting a business to do a collage of pictures for the Welcome Sign highlighting the marina, municipal park, train park and commercial port.

5.3 Rec. Director has gone to tender for three quotes for the Master Plan; deadline is 12 noon on May 8. Recreation Committee to review the tender results at the meeting scheduled for May 9.

6. Recreation/Tourism

6.1 Updates by Councillor Hollett

- Meeting scheduled for Thursday, May 9
- Student applications are available; deadline to apply is Wednesday, May 8
- Approval of eleven student grants from the federal government; awaiting grants from the provincial government.

7. Economic Development

7.1 Updates by Councillor Pond

7.2 Fundamentals of Community Economic Development/University of Waterloo

19-082 Pond/Hooper

Resolved to approve the Town Manager attend the Fundamentals of Community Economic Development conference in St. John's, June 17-21, 2019 ; approximate cost of \$1400.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

7.3 Commercial Occupancy Permit No. 19-011, 139 Main Street

19-083 Pond/Hooper

Resolved that Commercial Occupancy Permit No. 19-011, 139 Main Street, be approved.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

7.4 Offshore Oil & Gas

- Meeting held on April 28 with George Osmond & Associates Inc.; very informative meeting.
- Two Councillors are confirmed to attend the NOIA Conference in St. John's, June 17-20, 2019.
- Town of Lewisporte to have a booth at a future NOIA Conference.

8. Lands

8.1 Updates by Councillor Hooper

- Lands Committee dealing with an illegal fence issue between two residents located on Dildo Street and Russhann Street.
- Meeting of Lands Committee to be held to discuss issue; full report will be brought to Council on May 14.

8.2 Updates by Councillor Tucker

- Meeting held April 25, 2019.
- Building permit to construct a new residence at 12 Viewmore Terrace was approved.

8.3 Request to Subdivide Property/7 Rowe Street

19-084 Tucker/Hooper

Resolved to grant permission to subdivide residential land at 7 Rowe Street with the stipulation that additional land will be required if a building permit application is submitted in the future for residential development.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

8.4 Proposed Access/340A Main Street

- Supt. of Works met with potential owner of 340A Main Street regarding access to property for residential development; awaiting a sketch (to scale) of proposed development.

8.5 Land Expropriation/7 Range Road

- Supt. of Works met with property owner; ongoing issue.

8.6 Land Purchase/44-52 Hillgrade Street

- Town Manager to forward a letter to interested purchaser for the property located at 44-52 Hillgrade Street outlining the process required to purchase this property.

8.7 Sale of Property/8A Hillgrade Street

19-085 Tucker/Hooper

Based on the recommendation of the Lands Committee, Town Manager will forward a letter to the property owner advising the Town of Lewisporte is not interested in purchasing property located at 8A Hillgrade Street at this time.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

9. Public Works

9.1 Updates by Councillor Hollett

- No meeting held.
- Councillor Hollett commended the Public Works staff for a great job this past winter for snowclearing operations.

9.2 Harbourview Terrace Upgrades

19-086 Hollett/Pond

Be is resolved that the Town of Lewisporte wishes to engage the Engineering Consultants Services (Progressive Engineering and Consulting Inc.) to provide a Level of Effort price and breakdown for the scope of work required to complete the engineering design work associated with the project “ Harbourview Terrace Water/Sewer/Asphalt - 17-MCW-19-00083”. Formal Engagement of “Progressive Engineering and Consulting Inc.” through a Prime Consultant

Agreement will only occur if the pricing obtained for this service is considered fair and reasonable by the Department of Municipal Affairs and Environment. Council will provide documentation as required by PPA and have this available to PPA representatives if required in the future.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

10. Protective Services

10.1 Updates by Councillor Tucker

- Meeting held April 25, 2019.

10.2 Letter from MHA Graham Letto, Minister of Municipal Affairs and Environment/2019-2020 Fire Protection Vehicles Infrastructure Program

- Funding was approved for the purchase of a Rural Response Vehicle for the Lewisporte Regional Fire Rescue (\$190,000) based on 70/30 Provincial/Municipal ratio and the Town can utilize the GST and partial HST rebate for part of this purchase.

10.3 NL911

- NL911 are planning to enhance the Basic 911 service to Next Generation 911 (NG911) service which will provide efficiencies including automatic receipt of location and phone number identification avoiding reliance on the caller as well as text and video messaging.
- Council are encouraging all residents to have numbers on their homes for this service and will determine the most effective way to inform residents.
- Town Manager will review Town Regulations regarding street numbers; Supt. of Works will ensure all town streets signs are in place.

10.4 Fire Hall Project

- Project progressing well.
- Alternate arrangements are being made to accommodate the Lewisporte Regional Fire Rescue during this period of time.
- Meeting is scheduled for May 2, 2019 between the Town of Lewisporte, Exploits Engineering & Consultants Inc., Burnt Bay Construction Ltd, and the Department of Municipal Affairs and Environment.

11. Finance

11.1 Cheque Register

19-087 White/Hollett

Resolved to approve cheques 38329 to 38362, excluding cheques 38331, 38343, 38346, and 38356 .

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

11.2 Cheque 38356

Councillor Pond declared a conflict of interest and left the meeting.

19-088 White/Tucker

Resolved to approve cheque 38356.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Tucker and White.
None opposed. Motion carried.

Councillor Pond returned to the meeting.

11.3 Cheques 38343 and 38346.

Councillor Tucker declared a conflict of interest and left the meeting.

19-089 White/Hollett

Resolved to approve cheques 38343 and 38346.

In favour: Mayor Clarke, Councillors Hollett, Hooper, Pond, and White.
None opposed. Motion carried.

Councillor Tucker returned to the meeting.

11.4 Cheque 38331

Councillor White declared a conflict of interest and left the meeting.

19-090 Pond/Hollett

Resolved to approve cheques 38331.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, and Tucker.
None opposed. Motion carried.

Councillor White returned to the meeting.

12. Other Committees and/or Business & Correspondence

12.1 Letter from South and Central Health Foundation/Regatta Sponsorship

19-091 White/Hollett

Resolved to be a bronze sponsor (\$1,000) for the South and Central Health Foundation Regatta, July 5 and 6, 2019.

Recreation Director to provide promotional items for this event.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, and Tucker.
None opposed. Motion carried.

12.2 Duke of Edinburgh International Award/Nomination of Volunteer

Information only; Councillors can forward names of volunteers for this award to the Town Office.

12.3 Letter from MP Cheryl Gallant/Bill C-68

Information only.

12.4 Letter from Gander Airport Authority/Gander International Airport Air Service

Information only.

12.5 Political Activity Policy

Town Manager to develop a "Town of Lewisporte Political Activity Policy".

13. Adjournment

19-092 Hooper/Hollett

Resolved the meeting adjourn.

Time: 8:39 p.m.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

Betty Clarke, Mayor

Sharon Peckford, Recording Secretary