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## Minutes of Council Meeting

Town Hall April 15, 2019 7:30 p.m.

Present:	Mayor	Betty Clarke
	Councillors:	Stephen Hollett
		Brian Hooper
		Kenneth Tucker
		Perry Pond
		Derek White
	Town Manager	Brian Peckford
	Supt. Public Works	Todd Champion
	Recording Secretary	Sharon Peckford
Regrets:	Deputy Mayor	Krista Freake
	Dir. Recreation & Tourism	Paul Ennis
	Town Clerk/Treasurer	Elaine Bursey

### **1. Call to Order**

Mayor Clarke called the meeting to order at 7:34 pm

### **2. Agenda**

19-067 Hooper/Hollett

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

### **3. Delegations – None.**

### **4. Minutes**

#### **4.1 Council Meeting April 2, 2019**

19-068 White/Hooper

Resolved to adopt minutes of the April 2, 2019 regular Council meeting as circulated.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

### **5. Action Sheet – Tabled for information.**

**5.1** Supt. of Works gave an update on his investigation into the complaint received regarding discoloration of water experienced by some residents. Water samples were obtained from the pumphouse, residents from Birch Street and Viewmore Terrace areas. At present, there are no major concerns regarding town water. Supt. of Works will address any further complaints if the need arises.

**5.2** Town Manager will do a collage of pictures to replace the “Gateway to the North” sign on Junction Highway; sign to be measured and three price quotes obtained.

**5.3** Town Manager will contact Mr. Bill Sheppard of Stewart McKelvey law firm regarding Carson Place issues.

## **6. Recreation/Tourism**

### **6.1 Updates by Councillor Hollett**

#### **6.2 Calypso Foundation/34<sup>th</sup> Annual Auction Donation**

19-069 Hollett/Pond

Resolved to donate the following items to the 34<sup>th</sup> Annual Calypso Auction:

- ✓ One hour ice rental at the Lewisporte Stadium
- ✓ Three one-hour bowling certificates at the Winter Games Lanes
- ✓ Two weekend camping certificates at Woolfrey’s Pond Park
- ✓ One day rental at the park chalet at Woolfrey’s Pond Park
- ✓ Two tickets to Mussel Bed Soiree activities

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

#### **6.3 Town of Lewisporte Master Plan/Tract Consulting**

19-070 Hollett/Pond

Resolved to approve Tract Consulting to prepare the Town of Lewisporte’s Master Plan at a cost of \$19,800 (HST included); a grant of \$15,000 has been received from ACOA and the balance will be expensed from the Recreation Budget.

Councillor Hollett withdrew this motion.

Recreation/Director will obtain three quotes from consulting businesses regarding the Master Plan and bring a report back to Council for approval.

#### **6.4 Mussel Bed Soiree 2019 Line Up**

Councillor Hollett informed Council the Mussel Bed Soiree 2019 line up for Saturday, August 10 was released today with the following performers:

- ✓ Ptractically Petty (Tom Petty Tribute Band)
- ✓ Carolina East

- ✓ Station Road
- ✓ Tarahan
- ✓ Conway

## **7. Economic Development**

### **7.1 Updates by Councillor Pond**

#### **7.2 Commercial Occupancy Permit No. 19-010, 414 Main Street**

19-071 Pond/Hooper

Resolved that Commercial Occupancy Permit No. 19-010, 414 Main Street, be approved.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

#### **7.3 Commercial Occupancy Permit No. 19-007, 9 Industrial Park**

19-072 Pond/Hooper

Resolved that Commercial Occupancy Permit No. 19-007, 9 Industrial Park, be approved.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

## **8. Lands**

### **8.1 Updates by Councillor Hooper**

- No meeting held; no report at this time.

## **9. Public Works**

### **9.1 Updates by Councillor Hollett**

- Meeting held April 15, 2019.
- Supt. of Works will develop a preventative maintenance program/policy.
- Supt. of Works to proceed with tender for the purchase of a new loader.
- Town surplus equipment will go to tender in the spring of 2019.

### **9.2 Harbourview Terrace Upgrades**

19-073 Hollett/Pond

Resolved to engage Central Regional Office, Department of Municipal Affairs and Environment to negotiate with Progressive Engineering & Consultants Inc. on behalf of the Town of Lewisporte for engineering fees for Harbourview Terrace upgrades.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

## **10. Protective Services**

### **10.1 Updates by Councillor Tucker**

- Fire hall tender is on-going and construction will commence in the near future; Public Works will oversee the project.

### **10.2 Approval to Award Tender – Fire Hall Expansion**

19-074 Tucker/White

Resolved to award the tender to Burnt Bay Construction Limited in the amount of \$1,580,000 based on the recommendations of Exploits Engineering Consultants Limited for the fire hall expansion project.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

## **11. Finance**

### **11.1 Cheque Register**

19-075 White/Hooper

Resolved to approve cheques 38283 to 38328, excluding cheques 38288, 38303, 38310, 38311, and 38313.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

### **11.2 Cheques 38288 and 38313**

Councillor Pond declared a conflict of interest and left the meeting.

19-076 White/Hollett

Resolved to approve cheques 38288 and 38313.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Tucker and White.  
None opposed. Motion carried.

Councillor Pond returned to the meeting.

### **11.3 Cheque 38303**

Councillor Hooper declared a conflict of interest and left the meeting.

19-077 White/Hollett

Resolved to approve cheque 38303.

In favour: Mayor Clarke, Councillors Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

Councillor Hooper returned to the meeting.

#### **11.4 Cheques 38310 and 38311**

Councillor Tucker declared a conflict of interest and left the meeting.

19-078 White/Hollett

Resolved to approve cheques 38310 and 38311.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, and White.  
None opposed. Motion carried.

Councillor Tucker returned to the meeting.

#### **12. Other Committees and/or Business & Correspondence**

- Councillor White gave an update on the meeting he attended on behalf of the Town regarding air ambulance service in Gander.

#### **13. Adjournment**

19-079 Hooper/Hollett

Resolved the meeting adjourn.

Time: 8:31 p.m.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

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Betty Clarke, Mayor

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Sharon Peckford, Recording Secretary