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## **Minutes of Council Meeting**

### **Town Hall September 11, 2018 7:00 p.m.**

Present:	Mayor	Betty Clarke
	Deputy Mayor	Krista Freake
	Councillors:	Stephen Hollett
		Perry Pond
		Kenneth Tucker
		Derek White
	Town Manager	Brian Peckford
	Town Clerk	Elaine Bursey
Regrets:	Councillor	Brian Hooper

#### **1. Call to Order**

Mayor Betty Clarke called the meeting to order at 7:00 p.m.

#### **2. Agenda**

18-216 Hooper/Freake

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

#### **3. Minutes**

##### **3.1 Council Meeting August 28, 2018**

18-217 Pond/Freake

Resolved to adopt minutes of the August 28, 2018 regular Council meeting as circulated.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

#### **4. Action Sheet**

- Library Public WIFI – Mayor and Deputy Mayor will request a meeting with member of Library Board.
- Spruce Avenue Playground – more damage occurred; signs and camera critical.

#### **5. Recreation/Tourism**

##### **5.1 Updates by Deputy Mayor Freake**

- Craft and Trade Show taking place this week.
- Stadium schedule looking very busy for upcoming season.

## **6. Economic Development**

### **6.1 Home Based Business Permit 18-017HB / Jennifer Woolfrey, 310 Main Street**

18-218 Pond/Hollett

Resolved to approve Home Based Business Permit 18-017HB for a Home Office at 310 Main Street.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

### **6.2 Updates by Councillor Pond**

- Still awaiting application approval from Tourism, Culture, Industry/Innovation and ACOA for offshore work.
- Impromptu meeting held today with Premier Ball:
  - On Friday Sep 7/18 the terms of reference which was issued in June was accepted by the province and they awarded the new ferry service to the Woodward Group; therefore Lewisporte is no longer the Gateway to the North.
  - Premier Ball is open to working with the Town (discussion started last spring) regarding initiatives.
  - The Committee will finalize the issues which require the Premier's assistance.

## **7. Lands**

### **7.1 Proposed Development Regulations Amendment No. 27**

- Town received a request to purchase land near Pleasantview Manor for construction of a seniors complex.
- The proposal requires a Development Regulations Amendment to rezone an area of the land from Residential Medium Density to Residential Senior Citizens. Process has begun with Public Consultation advertised.
- Five letters of concern were received regarding the sewer system, storm water system and traffic on Pleasant Street.
- The Lands Committee considers all concerns have previously been recognized and discussed with most being addressed; noting the storm sewer can be accommodated.
- Wildwood Street will be opened and no longer be a dead end street.

18-219 Tucker/Freake

Resolved the Town Manager prepare individual responses for the five letters of concern written and advise of the Town's plan for development in the Pleasant Street area.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

18-220 Tucker/Freake

Whereas five letters of concern were received regarding Development Regulations Amendment No. 27; and  
Whereas the five letters were considered by Council with direction given to reply to each individual letter; it is

Resolved to adopt Development Regulations Amendment No. 27.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

## **7.2 Carson Place Paving**

18-221 Tucker/Hollett

Whereas there is ongoing legal activity between the Town of Lewisporte and the current owners of Carson Place land, it is resolved to issue a tender for the paving of Carson Place with all costs incurred to be recovered through legal proceedings.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

## **7.3 Industrial Park**

18-222 Tucker/Hollett

In an agreement concerning a parcel of land in the Industrial Park between the Town of Lewisporte and Mr. Lemuel White the Town will provide a parcel of land approximately 300' x 400' with following conditions:

- Mr. White is responsible to service the land with no cost to the Town;
- The sanitary sewer, normally a 6" pipe, will be increased to an 8" pipe to accommodate future development;
- The Town will cover the cost to upgrade from the 6" pipe to the 8" pipe;
- A 6" water line will also be included to service the land;
- Mr. White to have parcel as indicated serviced by April 30, 2019.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

## **8. Public Works**

### **8.1 Updates by Councillor Hollett and Town Manager Brian Peckford**

- The position of Superintendent of Public Works has been advertised.
- Flood Remediation Project (Park Street area) – ongoing; some trestle ties need replacing, government agreed to an additional \$5000 to cover hardwood cost. The bridge should be opened soon.
- Sewer Outfalls Consolidation Project – progressing well.
- Water Tower – likely 2019 tender.
- Kingsway Seniors Home – progressing.
- Newfoundland Power installing approximately 60 new poles in near future.
- Downtown Parking Painting – will be done as soon as possible.

## **9. Protective Services**

### **9.1 Updates by Councillor Tucker**

- Fire Hall Project - Results as to which direction will be taken should be available by the end of September.
- Agreement with Brown's Arm Fire Department – Draft expected soon.

## **10. Finance**

### **10.1 Cheque Register**

18-223 White/Freake

Resolved to approve cheques 37578 to 37617 excluding cheques 37610 and 37613.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

### **10.2 Cheque 37610**

Councillor Pond declared a conflict of interest and left the meeting.

18-224 White/Freake

Resolved to approved cheque 37610.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Tucker and White.  
None opposed. Motion carried.

Councillor Pond returned to the meeting.

### **10.3 Cheque 37613**

Councillor Tucker declared a conflict of interest and left the meeting.

18-225 White/Freake

Resolved to approve cheque 37613.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Pond and White.  
None opposed. Motion carried.

Councillor Tucker returned to the meeting.

### **10.4 MNL Central Night**

18-226 Freake/Hollett

Resolved to donate \$200 to the MNL Central Night.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

**11. Adjournment**

18-227 White/Hollett

Resolved the meeting adjourn.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Pond, Tucker and White.  
None opposed. Motion carried.

Time: 8 p.m.

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Betty Clarke, Mayor

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Elaine Bursey, Town Clerk/Treasurer