

Minutes of Council Meeting

Town Hall September 5, 2017 7 p.m.

Present:	Mayor	Brian Sceviour
	Deputy Mayor	John Mullett
Councillors:		Derek Snow
		Jim Snow
		Kenneth Tucker
		Edward Vatcher
		Lester Watton
	Town Clerk/Treasurer	Elaine Bursey
	Town Manager	Brian Peckford
Regrets:	Supt. Works	Corb Randell
	Recreation Director	Chris Watton

1. Call to Order

Mayor Brian Sceviour called the meeting to order at 7:04 p.m.

2. Agenda

17-156 Mullett/D. Snow

Resolved to adopt the agenda as presented.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

3. Minutes

3.1 Council Meeting August 22, 2017

17-157 Watton/Tucker

Resolved to adopt minutes of the August 22, 2017 regular Council meeting as circulated.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

4. Action Sheet – Tabled for information.

5. Town Manager Report – No report.

6. Recreation/Tourism

6.1 Woolfrey's Pond Park and Campsite Final Concept

17-158 Vatcher/Mullett

Resolved to approve the Woolfrey's Pond Park and Campsite Final Concept provided by Tract Consulting dated March 3, 2017.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

6.2 Lewisporte Recreation Complex Final Concept

17-159 Vatcher/Mullett

Resolved to approve the Lewisporte Recreation Complex Final Concept provided by Tract Consulting dated September 5, 2017.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, Tucker, Vatcher and Watton.
Opposed. Councillor J. Snow
Motion carried.

Councillor J. Snow noted his opposition is due to a pool (which had been a Council priority but the high cost prohibited construction) being an 'optional' inclusion in the plan, while the plan included a curling rink which has never been approved by Council.

7. Economic Development

7.1 Vendor Permit Application / Fast-Forward Productions (Max's Snacks)

17-160 Tucker/Watton

Resolved to approve the Daily Vendor Permit application from Fast-Forward Productions (Max's Snacks) to operate from property of Woolfrey's Pond Chalet on September 9, 2017.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

8. Lands

8.1 Plan Amendment / Rezoning Near 2 Maple Crescent

17-161 J. Snow/D. Snow

At the request of property owners of 2 Maple Crescent, it is resolved to proceed with a plan amendment to rezone a portion of land in the vicinity of Maple Crescent from OSR to RMD in order that owners have flexibility on the location of a proposed new dwelling.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

8.2 Occupancy Permit / 209 Main Street

17-162 J. Snow/D. Snow

Resolved to approved Occupancy Permit 17-007, for 209 Main Street.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

8.3 Building Permit No. 17-118

Deputy Mayor Mullett declared a conflict and left the meeting.

Resolved to approve Building Permit No. 17-118, for 3 Harbourview Terrace.

In favour: Mayor Sceviour, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

Deputy Mayor Mullett returned to the meeting.

8.4 Building Permits – General Discussion

- Councillors J. Snow and Tucker noted they have received numerous complaints regarding the length of time it takes for approval of building permits.
- The Town Manager advised this year was an anomaly partly due to medical leave; and other department heads were tasked with extra duties and time did not permit the completion of all work including approval of building permits. If a similar future situation exists, alternative measures will be taken for completion of work.

9. Public Works – No report.

10. Protective Services

10.1 Children's Wish Foundation

Councillor D. Snow advised of a Certificate of Appreciation presented to the Town from the Children's Wish Foundation in recognition of efforts to help a child with his wish of a swimming pool.

11. Finance

11.1 Cheque Register

17-163 Mullett/Tucker

Resolved to approve cheques 36292 – 36359 with the exception of cheques 36302 and 36337.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

11.2 Cheque 36302

Councillor Watton declared a conflict of interest and left the meeting.

17-164 Mullett/Tucker

Resolved to approve cheque 36302.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, and Vatcher.
None opposed. Motion carried.

Councillor Watton returned to the meeting.

11.3 Cheque 36337

Deputy Mayor Mullett declared a conflict of interest and left the meeting.

17-165 Tucker/J. Snow

Resolved to approve cheque 36337.

In favour: Mayor Sceviour, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

Deputy Mayor Mullett returned to the meeting.

12. Other Committees

12.1 Craft and Trade Show – Councillor Watton Comments

- Upcoming show scheduled for Sep 14-16, 2017.
- All booths filled and waiting list in place.
- Staff will contact Councillors for availability to man the Town booth and help with breakfast for exhibitors.

13. Other Business & Correspondence

13.1 Strategic Plan

17-166 Tucker/D. Snow

Resolved to approve the Strategic Plan as compiled and presented by Gerard Lewis (LW Consulting) noting that Council recommends the new Council to be elected in September of 2017, review, confirm or change the priorities of the Strategic Plan.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

13.2 Regional Government Consultations

As Regional Government Consultations are scheduled for Oct 3, 2017 it was suggested to have the Council meeting of Oct 3 rescheduled to Oct 2 (noting the new Council will be sworn in at this meeting).

13.3 National Forest Week Circular – Tabled for information.

13.4 Upcoming Joint Chamber of Commerce Meeting

Council concurred to postpone the meeting scheduled for this coming Thursday and reschedule after the new Council is sworn in.

14. Adjournment

17-167 D. Snow/Watton

Resolved the meeting adjourn.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

Time: 7:57 p.m.

Brian Sceviour, Mayor

Elaine Bursey, Town Clerk/Treasurer