

Minutes of Council Meeting

Town Hall, April 25, 2017 7:30 p.m.

Present:	Mayor	Brian Sceviour
	Councillors:	Derek Snow
		Jim Snow
		Kenneth Tucker
		Edward Vatcher
		Lester Watton
	Town Clerk/Treasurer	Elaine Bursey
	Town Manager	Brian Peckford
	Supt. Works	Corb Randell
	Dir. of Recreation/Tourism	Chris Watton
	Fire Chief	Rob Fudge
Regrets:	Deputy Mayor	John Mullett

1. Call to Order

Mayor Brian Sceviour called the meeting to order at 7:36 p.m.

2. Agenda

17-065 D. Snow/Watton

Resolved to adopt the agenda as presented.

In favour: Mayor Sceviour, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

3. Minutes

3.1 Council Meeting Apr 11, 2017

Mayor Sceviour asked if there were any errors or omissions to the minutes of the regular meeting of Apr 11, 2017.

Councillor D. Snow asked to have his name removed from the list of those in favour of motion 17-055 as he had declared a conflict of interest and had left the meeting.

Councillor J. Snow asked to have his name removed from the list of those in favour of motion 17-058 as he had opposed the motion.

17-066 D. Snow/Tucker

Resolved to adopt minutes of the Apr 11, 2017 regular Council meeting as circulated with the above corrections.

In favour: Mayor Sceviour, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

4. Action Sheet

4.1 Vendor Permit Applications

- The Town Manager advised that anyone selling food requires a Food Establishment Licence.
- The Town's Vendor Permit Application will be revised to ask applicant to confirm if any government approvals are required.
- Mussel Bed Soiree vendors will be required to have Council approval, as with other vendors.

5. Town Manager Report – Municipal Enforcement Program

- The Municipal Enforcement program began July 2016.
- Throughout the year Council discussed the program in great length (pros, cons, public controversy, etc.).
- It was apparent the benefits achieved were probably not worth the cost; and the program may be more beneficial from a regional perspective.
- The program became redundant as of Apr 19, 2017.

6. Recreation/Tourism - Updates by Councillor Vatcher

- The stadium has closed for the season.
- Approval received for 12 students under the Federal Grants Program.
- Provincial grants are still pending.
- Tender issued for Spruce Avenue playground.
- The Bowling Alley will close after the Corporate Challenge on May 6, 2017.

7. Economic Development

7.1 Waiver of Liability, Release of Claims and Assumption of Risk Agreement (Former Government Wharf)

17-067 Tucker/Watton

Resolved to approve the Waiver of Liability, Release of Claims and Assumption of Risk Agreement as attached to these minutes.

In favour: Mayor Sceviour, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

The following points were clarified regarding the wharf agreement:

- The wharf is designated for commercial purposes only.
- A fee structure is in place.
- Signage has been installed clearly stating commercial use only and to contact the Town for approval to utilize.

8. Lands - No report.

9. Public Works - Meeting held Apr 20/17.

9.1 Water Systems Operators Seminars

Inquires will be made to host seminars in the central area, particularly in Lewisporte.

9.2 WaterCad Study

17-068 Watton/J. Snow

Resolved to purchase the WaterCad Study at \$1600.00.

In favour: Mayor Sceviour, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

Town Manager comments:

- The Town initially received government funding for a water study of the town.
- From data collected it was determined a second water tank is needed at the south end of town as currently there is not enough volume or pressure for the south side.
- The collected data needs to be incorporated into a program (producing hard copies and maps) which is primarily what we are now paying for.
- This is the first step - getting a map of the town's water system; (our last map shows 58 hydrants, currently there are over 100 hydrants in town).
- It is extremely important to document employees' knowledge regarding the location of infrastructure and making available in a map form.
- This mapping will then be a valuable tool especially in future development.
- Red Indian Surveys has been commissioned to take a portion of town and lay out the infrastructure on a google map image as a pilot project.
- This project will be ongoing over the next several years.

9.3 Capital Works Priority List

Councillor Watton relayed that funding of 1.3M has been allocated to the Town (1.1M government portion, 200K town portion). The Public Works Committee met and determined the priority list for recommendation.

17-069 Watton/J. Snow

Motion to accept the recommendation of the Public Works Committee for the following capital works priority list:

374K Pelley Street
498K Pond Road
256K Asphalt Recapping
200K Centennial Drive Flood Remediation.

Discussion:

- Councillor D. Snow questioned how/when did Centennial Drive become part of the priority list.
- Councillor J. Snow explained that Centennial is a flood area, and requires remediation.
- Councillor Tucker questioned the absence of Premier Drive on the priority list as was discussed last fall.
- Councillor J. Snow said the funds weren't available for Premier Drive; it would cost much more than what is proposed for Centennial Drive.
- Councillor Watton was asked if he was in conflict by discussing Centennial Drive which he resides on and was affected by the recent flooding.
- Councillor Watton declared a conflict and left the meeting.
- Further discussion ensued on the merits of the priority list as presented.
- Councillor Vatcher declared a conflict (he resides on Pelley Street) and left the meeting.

Consensus was to refer the matter of the priority list back to the Public Works Committee; then determined all Council should decide as two members of the Public Works Committee are possibly in conflict. The meeting is scheduled for Monday May 1, 2017.

Councillors Watton and Vatcher returned to the meeting.

10. Protective Services

10.1 Regionalization of Fire Services

- Councillor D. Snow noted that regionalization is moving forward.
- The Town Manager relayed that eight local fire departments are discussing regionalization.
- Six fire departments have signed Mutual Aid Agreements.
- Plans are to proceed and reap the benefits of shared administration, communication and the ability to avail of additional government funding.

10.2 Update from Chief Rob Fudge and Town Manager Brian Peckford

- Calls are up this year (19 to date, with 11 of those from out of town).
- The Youth Program and Fire Prevention were mentioned and given positive praise.
- The Town's investment in its Fire Department is one of the best things achieved by Council (Town Manager).
- Mention was made of an incident (today April 25) of two dogs on the harbour ice - the Supt. Works investigated - called Town Manager - Fire Department already on site.
- The Department acted proficiently and professionally as if it were two humans, going into sewer water and retrieving the two dogs (unfortunately one did not survive).
- The Town Manager expressed kudos to the Chief and members for an outstanding job.
- The Supt. Works also acknowledged the efforts of the Town Manager in performing 35 minutes of CPR to one of the animals (noting it had been in sewer water).
- Kudos were expressed to all involved.

11. Finance

11.1 Cheque Register

17-070 Tucker/J. Snow

Resolved to approve cheques 35814 – 35892 with the exception of cheques 35827, 35844, 35862 and 35875.

In favour: Mayor Sceviour, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

11.2 Cheque 35827

Councillor J. Snow declared a conflict of interest and left the meeting.

17-071 Tucker/Watton

Resolved to approve cheque 35827.

In favour: Mayor Sceviour, Councillors D. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

Councillor J. Snow returned to the meeting.

11.3 Cheques 35844, 35862 and 35875

Councillor Tucker declared a conflict of interest and left the meeting for the next two items.

17-072 D. Snow/J. Snow

Resolved to approve cheques 35844, 35862 and 35875.

In favour: Mayor Sceviour, Councillors D. Snow, J. Snow, Vatcher and Watton.
None opposed. Motion carried.

It was suggested the Finance Committee look at developing a policy regarding out-of-town purchases.

12. Other Business & Correspondence

12.1 Letter from Brian Curlew / Requesting Brewer's Agent Approval

17-073 J. Snow/D. Snow

Resolved that approval be granted to Brian Curlew/Ted's Esso for a Brewer's Agent to be located at 381 Main Street.

In favour: Mayor Sceviour, Councillors D. Snow, J. Snow, Vatcher and Watton.
None opposed. Motion carried.

Councillor Tucker returned to the meeting.

13. Adjournment

17-074 Tucker/Watton

Resolved the meeting adjourn.

In favour: Mayor Sceviour, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

Time: 9:24 p.m.

Brian Sceviour, Mayor

Elaine Bursey, Town Clerk/Treasurer