

Minutes of Council Meeting

Town Hall Mar 6, 2018 7:00 p.m.

Present:	Mayor	Betty Clarke
	Deputy Mayor	Krista Freake
	Councillors:	Stephen Hollett
		Brian Hooper
		Perry Pond
		Calvin Smart
		Kenneth Tucker
	Town Manager	Brian Peckford
	Town Clerk/Treasurer	Elaine Bursey
	Supt. Works	Corb Randell
Regrets:	Rec. Director	Chris Watton

1. Call to Order

Mayor Betty Clarke called the meeting to order at 7 p.m.

2. Agenda

18-049 Hooper/Freake

Resolved to adopt the agenda, noting that item 8.2 is deferred.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

3. Delegations – None.

4. Minutes

4.1 Council Meeting Feb 13, 2018

18-050 Pond/Hollett

Resolved to adopt minutes of the Feb 13, 2018 regular Council meeting as circulated.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

5. Action Sheet

Tabled for information.

6. Recreation/Tourism

6.1 Letter from J. Sharpe (Wildlife Division, Dept. Fisheries and Land Resources)

A letter of support for placement of bird blinds in the Bottom Brook Estuary Trail area was tabled.

6.2 Updates by Councillor Smart

- Sites have been identified for two duck blinds in the Bottom Brook Estuary area, with ~\$10K being contributed between the SAM Association and Ducks Unlimited.
- Hoping Council can contribute additional funds to aid in creating a 'watching area'; the Finance Committee will review.
- Councillor Smart and Recreation Director Chris Watton recently attended the HNL conference; felt the conference was extremely beneficial and noted there is much work to do in promoting the town regarding tourism; and creating a new Town website should be a priority.

7. Economic Development

7.1 Updates by Councillor Pond

- The funding proposal is nearly complete.
- Strategic planning session planned for April.

8. Lands

8.1 Business Application / Heel to Toe Footcare

18-051 Freake/Hooper

Resolved to approve the Business Application from Heel to Toe Footcare to operate short-term rentals from 128 Main Street.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

9. Public Works

9.1 Ministerial Directive re Waste Water Effluent Regulations

18-052 Hollett/Smart

Resolved the Town Manager respond and comply with the Ministerial Directive regarding Waste Water Effluent Regulations.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

9.2 Updates by Councillor Hollett

- New transmission line request received from NL Power; Town has concerns with proposed route; will work with NLP to ensure it doesn't impinge on the walking trail or Woolfrey's Pond.
- Sewer Outfall Consolidation Project almost ready for tender. Economic Development Committee looking at the railbed as a route for one lane of traffic during this project to alleviate Main Street congestion.

- Complaints received regarding stray cats; currently no animal control person on staff; the Supt. Works has posted the position with closing date of Mar 15. If no applications received, a regional approach may be explored.

10. Protective Services

10.1 Updates by Councillor Tucker

- Waiting on correspondence from Municipal Affairs and Environment regarding the proposed Firehall extension.
- Applications currently being received for the Wellness Advisory Committee board positions.
- Recent Fire Dept. Banquet very well organized; next year is 70th anniversary; recognition given to Special Events Coordinator Gary Jacobs for organizing the banquet.
- Council representatives recently attended a meeting to discuss supplemental medical air ambulance services; hoping that Gander will be included in the next tender for services.

11. Finance

11.1 Cheque Register

18-0535 Hooper/Pond

Resolved to approve cheques 36924 to 36976 with the exception of cheques 36928, 36940, 36954, 36955 and 36956.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

11.2 Cheques 36928, 36954, 36955 and 36956

Councillor Pond declared a conflict of interest and left the meeting.

18-054 Hooper/Hollett

Resolved to approve cheques 36928, 36954, 36955 and 36956.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Smart and Tucker.
None opposed. Motion carried.

Councillor Pond returned to the meeting.

11.3 Cheque 36940

Councillor Hooper declared a conflict of interest and left the meeting.

18-055 Pond/Tucker

Resolved to approve cheque 36940.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

Councillor Hooper returned to the meeting.

11.4 Tax Recovery Plan

18-056 Hooper/Pond

Resolved to approve the 2017 - 2018 Tax Recovery Plan.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

11.5 International Coat of Arm / Chain of Office Quote

18-057 Hooper/Pond

Resolved to accept the quote of \$2,399.00 plus shipping and tax to supply a chain of office.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

12. Other Committees and/or Business/Correspondence

12.1 Horizons Magazine

- Councillor Pond noted an email he received with advertising rates for the Horizons magazine.
- Consensus to decline.

12.2 MNL Central Regional Meeting

Councillors to advise the Town Clerk if they wish to attend.

12.3 PMA AGM

18-058 Freake/Hooper

Resolved the Town Clerk be approved to attend the PMA Annual Convention, Jun 6-8, 2018 in Corner Brook, NL.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

13. Adjournment

18-059 Hollett/Smart

Resolved the meeting adjourn.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

Time: 8:55 p.m.

Betty Clarke, Mayor

Elaine Burse, Town Clerk/Treasurer