

Minutes of Council Meeting

Town Hall Jan 16, 2018 7:00 p.m.

Present:	Mayor	Betty Clarke (via teleconference)
	Deputy Mayor	Krista Freake
	Councillors:	Stephen Hollett
		Brian Hooper
		Perry Pond
		Calvin Smart
		Kenneth Tucker
	Town Manager	Brian Peckford
	Town Clerk/Treasurer	Elaine Bursey
	Supt. Works	Corb Randell
	Dir. of Recreation/Tourism	Chris Watton

1. Call to Order

Mayor Betty Clarke called the meeting to order at 7 p.m. via teleconference. She acknowledged the efforts of Town Manager Brian Peckford in offering assistance to the City of Corner Brook during its recent State of Emergency. Mayor Clarke then passed the Chair to Deputy Mayor Krista Freake for the remainder of the meeting.

2. Agenda

18-001 Hollett/Tucker

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

3. Delegation – Gary and Suzanne Jacobs

Employee Gary Jacobs and his wife, Suzanne, were present to offer sincere thanks and appreciation for the support they received from Councillors and staff during the recent tragic event in their lives. Deputy Mayor Krista Freake offered continued support on behalf of the Town of Lewisporte.

4. Minutes

4.1 Council Meeting Dec 19, 2017

18-002 Tucker/Pond

Resolved to adopt minutes of the Dec 19, 2017 regular Council meeting as circulated.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

5. Action Sheet

- Re Item #1 - A MBS meeting is scheduled for this Sunday – it will then be determined if a separate meeting with the Recreation Director will be necessary.

6. Recreation/Tourism

6.1 Updates by Councillor Smart

- Winter Carnival preparations ongoing, anyone with new ideas is asked to present them.
- CEEP winding down.
- Bowling Alley pinsetters installation will begin Jan 22.

6.2 Stadium Emergency Lighting

18-003 Smart/Hollett

Whereas some emergency lights at the stadium are not working and the entire system expires this year with full replacement required to meet code; and whereas \$10,000 was allotted in the current budget; however a recent quote was received for ~\$14,000 plus HST, plus cost of lift; it is resolved to proceed with a public tender for replacement of emergency lights at the stadium.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

6.3 Impact Hockey 2018 Contract Rate

Impact Hockey consists of 5 weeks of ice time, averaging 35-40 hours per week. In 2016 the rate charged to Impact Hockey was \$100/hr.

18-004 Smart/Hollett

Resolved to charge Impact Hockey \$103/hr for 2018 to reflect the recent increase of 3% for all rates.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

6.4 Brown's Arm Fire Department Fundraiser

18-005 Smart/Hollett

Resolved to offer the Brown's Arm Fire Department a reduced ice rental rate (equivalent to that charged to Minor Hockey) for two hours for a hockey game fundraiser.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

6.5 Hospitality NL Convention

18-006 Smart/Hollett

Resolved a Councillor along with the Recreation Director be approved to attend the upcoming Hospitality NL Convention to be held in St. John's from Feb 20-22.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

6.6 Christmas Cup Incident

Councillor Smart updated:

- The Christmas Cup Hockey Tournament is an annual event with its own organizing committee.
- An on-ice incident occurred during the 2017 tournament between a player and an official.
- The player was removed (without resistance) by the committee (also noted the player was a committee member); and banned from participating in the tournament for the next five years.
- The Recreation Committee concurred that no further action by Council is necessary as Council does not interfere with other bodies (minor hockey, high school hockey, etc.).

7. Economic Development

7.1 Updates by Councillor Pond

- A new town boundary schematic will be presented at the next Council meeting.
- A strategic planning session will be scheduled in the near future.

7.2 Gander International Airport Authority / Request for Support

18-007 Pond/Tucker

Resolved to send a letter of support of the Gander International Airport Authority initiative to modernize its overbuilt, inefficient air terminal building.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

7.2 Business Application / Atlantic Canada Regional Council of Carpenters

18-008 Pond/Tucker

Resolved to approve the Business Application from Atlantic Canada Regional Council of Carpenters to operate a union office from 172 Main Street.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

8. Lands – Meeting Jan 11, 2018

8.1 Residential Occupancy Permit / 13 Old Briton Crescent

18-009 Hooper/Hollett

Resolved to approve Residential Occupancy Permit No. 18-001, 13 Old Briton Crescent.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

8.2 Sale of Land / Rear 448-452 Main Street

18-010 Hooper/Pond

Resolved to sell land at the rear of 448-452 Main Street.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

Councillor Hooper noted this land is at the rear of the former location of the Hometown Dept. Store and will be the new location of Riff's Ltd.

8.3 Commercial Occupancy Permits

18-011 Hooper/Hollett

Resolved the Town Manager and Town Clerk be tasked with a two week period to compile a list of all businesses operating without an Occupancy Permit.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

9. Public Works – Meeting Jan 11, 2018

9.1 Residential Garbage Boxes

- Town employees engaged in a survey of residential garbage boxes to determine those in contravention of Town regulations.
- 237 residences have a garbage box which is located within 10 feet of the curb/roadside – this contravenes the regulations.
- Of the 237 residences, 121 of the residences have garbage boxes within 5 feet of the curb.
- Residents are reminded that such boxes are to be removed/relocated; and Council is not responsible for any damage caused to garbage boxes not in compliance with regulations.
- The Supt. of Works will issue letters to those in violation.

9.2 Wastewater Monitoring

Councillor Hollett noted the Town is currently not compliant with federal Wastewater Regulations.

18-012 Hollett/Smart

Resolved to approve a Capital Investment Plan (CIP) under the Gas Tax Program for the purchase of flow meters for outfall monitoring; and to call tenders for the same.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

9.3 Chlorine Safety Handling Training

18-013 Hollett/Smart

Resolved the Supt. Works be approved to attend Chlorine Safety Handling Training Feb 15-16, 2018.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

9.4 Sewer Outfall Consolidation Project

- The Town had made application in the last couple of years for project funding to consolidate sewer outfalls 1 through 7 (Bottom Brook to Woolfrey's Brook).
- The project was costed out for water and sewer; however the actual project title did not include the word water and the application was subsequently held up by government because of this.
- A scope change has to be done and Municipal Affairs is now allowing the Town to call tenders (the project has to be 80% completed by year end to qualify for federal funding).

18-014 Hollett/Smart

Resolved to call tenders for the Sewer Consolidation Project for outfalls 1-7.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

9.5 MacLaggan Place

18-015 Hollett/Smart

In keeping with the practice of naming new streets after former mayors, it is resolved the street exiting off Main Street to the Central Health building will be named MacLaggan Place after former Mayor Bryan MacLaggan.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

10. Protective Services

10.1 Update by Councillor Tucker

The Fire Dept. executive has requested a meeting with Council to discuss budget, fire hall expansion, etc. A time will be set during the next Protective Services Committee meeting.

10.2 Youth Firefighter Program

Deputy Mayor Freake attended the opening of the program, noting this is the fourth year; and 25 participants are registered with half being females. She praised the Fire Dept. for such an excellent program.

11. Finance

11.1 Cheque Register

18-016 Hooper/Pond

Resolved to approve cheques 36770 to 36843 with the exception of cheques 36773, 36784, 36789, 36805, 36817, 36833 and 36834.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

11.2 Cheques 36773, 36805, 36833 and 36834.

Councillor Pond declared a conflict of interest and left the meeting.

18-017 Hooper/Hollett

Resolved to approve cheques 36773, 36805, 36833 and 36834.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Smart and Tucker.
None opposed. Motion carried.

Councillor Pond returned to the meeting.

11.3 Cheques 36784 and 36789

Councillor Tucker declared a conflict of interest and left the meeting.

18-018 Hooper/Pond

Resolved to approve cheques 36784 and 36789.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond and Smart.
None opposed. Motion carried.

Councillor Tucker returned to the meeting.

11.4 Cheque 36817

Councillor Hooper declared a conflict of interest and left the meeting.

18-019 Pond/Hollett

Resolved to approve cheque 36817.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

Councillor Hooper returned to the meeting.

11.5 Budget Items

Councillor Hooper inquired if it is necessary for motions to be put before Council for items included in the budget.
Council concurred that such motions are not necessary.

12. Other Committees and/or Business/Correspondence

12.1 Recruitment of Doctors

- Councillor Hooper was asked by an individual about the recruitment of doctors.
- Concurred this will be added to the Economic Development Committee agenda.

12.2 Municipal Assessment Agency / Elected Board of Directors

Tabled for information.

13. Adjournment

18-020 Hollett/Hooper

Resolved the meeting adjourn.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

Time: 8:20 p.m.

Betty Clarke, Mayor

Elaine Bursey, Town Clerk/Treasurer